

IFEOLUWA JIBOWU

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SUMMARY

Results-driven and highly motivated accounting graduate with a keen interest in payroll administration, financial reporting, bookkeeping, taxation, and reconciliation. proficient in Microsoft Excel and accounting principles, with excellent numeric and problem-solving skills, and a Proven track record of identifying and resolving discrepancies, improving financial processes, and ensuring compliance. Seeking to contribute as a graduate trainee while developing a successful career in the financial sector

WORK EXPERIENCE

Account analyst - Redge Technologies

Jan 2023- Dec 2023

- Reconciling companies account, such as bank statement and ledger accounts.
- Investigate and resolve discrepancies that lead to recovery of funds from the bank.
- Verify transactions, including payment, receipt and journal entries.
- Analyze income and reconciliation report
- Prepare monthly financial reports.

Sales Rep - Modupe Automobile Shop

Jan 2017 - 2022

- Assisted in maintaining accounting records.
- posted financial transactions.
- supported payroll documentation.

Volunteer - Committee Member ABC 1.0

2019

- Assisted in ensuring the success of the accounting and business summit organised by the department of accounting Lagos state university, ojo, lagos.
- Prepared budget for the success of the program.

EDUCATION

Bachelor of Science in Accounting

Sept 2016- jul 2021

Lagos State University, ojo,Lagos.

- relevant courses related to financial accounting.

PROFESSIONAL QUALIFICATION

- ICAN - skills level student member

ADDITIONAL INFORMATION

- **Technical Skills:** Microsoft Excel, Microsoft Word, Microsoft Powerpoint, QuickBooks, VLOOKUPS, SUMIFS, Pivot Table, etc.
- **Soft skills:** Can-do attitude, Analytical and Problem-solving abilities, Interpersonal skills.
- **Languages:** English, Yoruba
- **Certifications:** QuickBooks learning, ALX data analytics course, ALX foundation course, Labano academy data analytics course.
- **Volunteer Activities:** received certifications for volunteering in various extracurricular activities.