

ABDULLAHI ADAM ADOGUNDURO

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Professional Summary

Highly analytical and certified Business Intelligence Analyst with a strong foundation in Statistics and Advanced Data Analytics. Expert in engineering interactive BI dashboards (Power Bi, Tableau) and automating data workflows to translate complex metrics into high-impact executive insights, customer trend analyses, and financial performance maps. Proven track record on increasing operational reporting efficiency by 25% while leveraging certified frameworks in Project Management and Credit Management to optimize business infrastructure and drive strategic growth.

Key Skills

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|--------------------------------|---------------------------------|--|
| ✓ Data & Business Analysis | ✓ Statistical Analysis | ✓ Financial Analysis |
| ✓ Project Lifecycle Management | ✓ Advance Microsoft Excel | ✓ Data Cleaning and Validation |
| ✓ SQL Query Writing | ✓ Power Query & Pivot Tables | ✓ Data Visualization (Excel, Power BI) |
| ✓ Strategic Planning | ✓ Dashboard Design & Automation | ✓ Data Modelling & warehousing |

Experience

Graduate Assistant (NYSC)
Government Technical College

June 2025 – June 2026
Oyo, Nigeria

- **Academic Delivery & Supervision:** Assisted in classroom teaching, handled instructional duties, and supervised examinations within the Basic Department.
- **Administrative Support:** Managed administrative and academic tasks assigned by college leadership, contributing to the smooth daily running of the institution.
- **Teamwork & Professionalism:** Maintained high standards of discipline and collaborated effectively with staff and students to support college activities.

Data Analyst Intern
Idealnove Africa

2025
Nigeria

- **Dashboard Development:** Built a comprehensive E-commerce Sales Dashboard utilizing advanced data visualization to deliver an executive summary of key performance indicators (KPIs)
- **Customer & Trend Analysis:** Conducted detailed customer insights analysis and established trendlines to uncover critical time-based purchasing patterns.
- **Data Optimization:** Cleaned, validated, and transformed raw e-commerce datasets using SQL and Excel to ensure absolute data integrity for decision-making.

Data Analyst & Project Writer
Widerpay IT Technology Limited

2023
Ilorin, Nigeria

- Developed comprehensive data models and dashboards that highlighted key performance trends and improved the understanding of business insights.
- Improved reporting efficiency by 25% through the automation of data collection and analysis processes.
- Designed and authored detailed project reports with clear problem statements, methodologies, findings, and recommendations.

IT / SIWES Intern
Kwara State Geographical Information Services (KW-GIS)

2022/2023
Ilorin, Nigeria

- **Workflow & File Management:** Studied and tracked the systematic movement of administrative files across departments to optimize internal data routing and process efficiency.
- **Data Operations:** Utilized Microsoft Excel and Word to manage, format, and organize organizational records, ensuring seamless document operations.
- **Enterprise IT Familiarization:** Gained hands-on insight into how enterprise productivity tools operate within a government agency to support urban and geographical data workflows

- Leveraged Microsoft Word, Excel, PowerPoint, and Access to manage, format, and present data efficiently across various projects.
- Processed and verified over **2,000 data records monthly**, maintaining a **99% accuracy rate** in documentation.
- Streamlined reporting processes using Excel formulas and templates, cutting preparation time by **30%**.

Education

Bachelor of Science: Statistics	11/2024
Usmanu Danfodiyo University Sokoto	Sokoto, Nigeria
National Youth Service Corps (NYSC)	06/2026
Discharge Certificate	Nigeria
Diploma: Data Analytics	11/2025
Idealnovate Africa	Nigeria

Leadership & Academic Impact

Class Representative Department of Statistics, UDUS	2019- 2024
• Served as liaison between students and faculty to improve communication and resolve academic concerns	
Project Lead Departmental Statistical Project	2024
• Led project planning, team coordination, and execution of research milestones for departmental projects.	
Vice President Faculty of Physical and Computing Sciences, UDUS	2024
• Coordinated student activities, welfare initiatives, and faculty-wide events.	
Auditor General ASSON UDUS Chapter	2024
• Promoted financial accountability through audit reporting and record management.	

Accomplishments

- Recipient of multiple leadership recognition awards across faculty, departmental, and student association roles.
- Recognized for outstanding contributions to student leadership, academic development, and community engagement.
- Successfully led multiple student-driven academic and technology projects focused on teamwork and innovation.
- Awarded Class Representative of the Year (2024) and recognized among influential student leaders.

Certifications

- **Project Management Professional Certification** – OAU/UNIFECS/UBIIT – 2026
- **Human Resource Management (HRM)** – Development Bank of Nigeria (DBN) – 2026
- **Credit Management and Access to Finance** – Development Bank of Nigeria (DBN) –2026
- **Marketing and Sale Technique** – Development Bank of Nigeria (DBN) – 2026
- **Basic Financial Education | Kudimata** | 2025
- **Student Industrial Working Experience (SIWES)** – Usmanu Danfodiyo University, Sokoto (UDUS) – 2024
- **Data Analysis and Visualization** – HP Life Program – 2024
- **Project Writing and Research Techniques** – 2020
- **Computer Engineering** – Federal Ministry of Information - Omega Computer – 2015
- **Microsoft Office Productivity Skills** – 2013

References

References available upon request