

ADEBESIN OPEYEMI JOSEPH-PETERS

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AREA OF EXPERTISE: HUMAN RESOURCES / PUBLIC RELATIONS /
MULTIMEDIA (GRAPHICS) / CINEMATOGRAPHY / PHOTOGRAPHY / MOTION GRAPHICS / ANIMATIONS

PERSONAL PROFILE

Nationality: Nigerian
State of origin: Lagos State
Place of birth: Lagos State
Date of Birth: July 12th 1986
Marital Status: Single
Gender: Male
Language: English

CAREER OBJECTIVES

Seeking a challenging position in an organization, where I can utilize my proficiency to increase product sales and enhance customer satisfaction by adding value to the current services offered to customers.

WORK EXPERIENCE

Position: IT Manager/Control Room Operative **2 years - till date**

Company: JOMARIC Security Services Nig. Ltd. Lagos State, Nigeria

- Continuously monitor and oversee the operations of various equipment & systems within the control room, ensuring they are functioning efficiently, and in accordance with established standards.
- Promptly respond to alarms, alerts and emergency situations by taking appropriate actions to mitigate potential risks, maintain safety, and minimize downtime.
- Identify, troubleshoot, and resolve technical issues in a timely manner to minimize disruptions and maintain the efficiency of the control room operations.
- Engage in ongoing training and development to stay updated on new technologies procedures, and best practices relevant to control room operation.

Position: HR Manager **2 years**

Company: Titkay Auto Mart, Ikorodu, Lagos, Nigeria

- Represent the brand in a professional manner.
- Provide active support in the selection of recruitment.
- Prepare information and input for the salary budgets.
- Ensure appropriate communication at all staff levels.
- Co-ordinate the design implementation and administration of human resource policies.

Position: Data Analyst (Supervisor)**1 year***Company: All That Complete Services, Lagos, Nigeria*

- Interprets data, analysis using statistical techniques and provides ongoing reports.
- Represent the brand in a professional manner.
- Acquire data from primary or secondary data sources and maintain databases/data analysis systems.
- Locate and define new process improvement opportunities. Filter and 'clean' data by reviewing computer reports, printouts, and performance indicators to locate and correct code problems.

Position: Motion Graphics Designer/Cinematographer& D.O.P**3 years***Company: NuTV, Redemption Camp, Ogun State, Nigeria*

- Prepare design plan, concept and layout for motion graphic project.
- Create and deliver motion graphics in various media including web, mobile.
- Research and analyse best design techniques and solutions to create motion graphics.
- Participate in brainstorming session to share new design perspectives and ideas.
- Operate different types of cameras.

Position: Human Resource Officer/Video Editor (volunteer)**4 years***Company: Marathon Messiah's Praise Office, Redemption Camp.*

- Work closely with various departments, increasingly in a consultancy role, assisting line managers to understand and implement policies and procedures.
- Promote equality and diversity as part of the culture of the organization. Negotiate with staff and their representatives.
- Develop and implement policies on issues like equal opportunities, performance management, disciplinary procedures and absence management.
- Manipulate and edit film pieces in a way that is invisible to the audience.
- Review shooting script and raw material to create a shot decision list based on scenes' value and contribution to continuity.

Position: Human Resource/Public Relation Officer**2 years***Company: White Horse Limited, Redemption Camp, Ogun State, Nigeria*

- Administer payroll and maintain employee records.
- Deal with grievances and implementing disciplinary procedures. Plan and sometimes deliver training - includes inductions for new staff.
- Analyse training needs in conjunction with departmental managers. Interpret and advise on employment law.
- Prepare staff handbooks.
- Recruit staff, which involves developing job descriptions, preparing job adverts, checking application forms, shortlisting, interviewing and selecting candidates.
- Write and produce presentations and press release. Plan publicity strategies and campaigns.
- Analyse media coverage.
- Commission or undertake relevant market research.
- Design, write and produce presentations, press release, articles, leaflets, 'in-house' journals, reports, publicity, brochures, information for websites and promotional videos.

Position: Personal & Administrative assistant to the Director / HR & Graphics personnel for redemption camp shuttles 2 years

Company: RCCG, TMD, Redemption Camp, Ogun State, Nigeria

- Write and produce presentations and press release. Plan publicity strategies and campaigns.
- Analyse media coverage.
- Commission or undertake relevant market research.
- Design, write and produce presentations, press release, articles, leaflets, 'in-house' journals, reports, publicity, brochures, information for websites and promotional videos.
- Prepare design plan, concept and layout for graphic project.
- Create and deliver graphics in various media including web, and mobile.
- Research and analyse best design techniques and solutions to create graphics.
- Participate in brainstorming session to share new design perspectives and ideas.

EDUCATIONAL ATTAINMENT

- Certificate & Advanced Diploma in Computer Engineering
- Diploma and Advanced Diploma in Cinematography (photography/videography)
- Diploma and Advanced Diploma in 3D Animation & Video Compositing
- A' level Certificate
- Certificate in customer relation management
- Completed Secondary School Certificate

SKILLS & COMPETENCIES

- Well-groomed appearance
- Responsible, efficient, and flexible
- Ability to work in a fast-paced and intense environment smoothly
- Versatile and multi-skilled person
- Resourceful in solving problems and maximizing resources
- Enthusiastic, dependable, self-motivated, confident and determined excellent hand and eye coordination, and a safe work record Zealous and determined for new task.
- Effective listener and communicator
- Good communication and 'people soft skills'
- Ability to work well on my own and also as part of a team
- Good organizational and time management skills
- An Optimist/Enthusiast
- Specially Talented
- Very good social media savvy
- A goal oriented person

| HOBBIES

- Cinematography (Photography/Videography)
- Listening to music
- Travelling
- Brainstorming

| REFERENCE

Available upon request