

AJAMU FAVOUR

ACCOUNTING PROFESSIONAL | Financial Reporting · Compliance · General Ledger

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PROFESSIONAL SUMMARY

Detail-oriented and results-driven Accounting Professional with over 4 years of progressive experience in full-cycle accounting operations, financial reporting, general ledger management, bank reconciliation, and regulatory compliance. Proven track record across technology, manufacturing, banking, and pharmaceutical sectors. Adept at preparing accurate financial statements, strengthening internal controls, supporting audit processes, and delivering actionable insights that support sound business decisions. Currently pursuing ICAN certification to further deepen professional accounting expertise.

CORE COMPETENCIES

■ Financial Reporting	■ General Ledger	■ AP & AR Management	■ Bank Reconciliation
■ Budget & Variance Analysis	■ Cash Flow Forecasting	■ Internal Audit & Compliance	■ Month-End Close
■ Vendor Invoice Review	■ IFRS Standards	■ Microsoft Excel & Office	■ ERP / QuickBooks

PROFESSIONAL EXPERIENCE

Jay Plug Technology

Jan 2026 – Present

Review Officer / Accountant · Lagos, Nigeria

- Review and verify 100% of financial transactions and accounting entries daily, ensuring accuracy, completeness, and strict adherence to IFRS and company accounting policies.
- Prepare and deliver comprehensive monthly, quarterly, and annual financial reports to senior management, providing data-driven insights that inform strategic business decisions.
- Conduct scheduled and ad-hoc internal audits, identifying compliance gaps and recommending corrective actions to strengthen financial controls and reduce risk exposure.
- Reconcile general ledger accounts monthly, resolving discrepancies promptly and maintaining the integrity of the company's financial records.
- Monitor departmental budget performance against approved targets, preparing detailed variance reports and presenting findings to senior management for timely remediation.
- Review all vendor invoices and payment requests prior to authorisation, preventing erroneous disbursements and ensuring full documentation compliance.
- Design and implement enhanced internal control procedures, reducing instances of unauthorised transactions and safeguarding company assets.
- Prepare weekly cash flow statements and 13-week rolling financial projections, supporting operational planning and informed liquidity management decisions.
- Coordinate and support external audit exercises by providing well-organised, accurate financial documentation, contributing to clean audit outcomes.

Moniepoint Microfinance Bank

Jan 2025 – Dec 2025

Personal Relationship Manager (PRM) · Lagos, Nigeria

- Managed a high-value portfolio of business merchants, driving consistent month-on-month transaction growth and maintaining strong customer retention rates.
- Ensured 100% compliance with CBN regulatory requirements and KYC standards during merchant onboarding, documentation, and ongoing account management.

- Championed adoption of digital banking products — including POS terminals, USSD transfers, and mobile banking — increasing merchant digital transaction volumes.
- Resolved complex transaction discrepancies and operational issues within SLA timelines, consistently achieving high client satisfaction scores.
- Delivered tailored financial product advisory services to SME merchants, improving understanding of banking tools and driving increased product utilisation.
- Contributed to territory growth strategies, supporting the branch in achieving and surpassing quarterly acquisition targets.

Bravo Foam Limited

Jan 2023 – Dec 2024

Account Officer · Lagos, Nigeria

- Prepared comprehensive monthly, quarterly, and annual financial statements and management reports in compliance with IFRS for executive review.
- Managed end-to-end accounts payable and receivable operations, processing all payments accurately and ensuring zero aged creditor default.
- Reconciled bank statements monthly, investigating and resolving all discrepancies to maintain financial integrity and prevent misstatement.
- Monitored departmental budgets and tracked operational expenses against approved targets, identifying cost overruns and recommending corrective measures.
- Created and posted monthly journal entries for financial closing, performed general ledger reconciliations, and ensured accuracy of trial balance before period close.
- Reviewed vendor invoices for pricing accuracy and contract compliance, conducting routine compliance audits to maintain procurement integrity.
- Maintained a highly organised filing and document management system for all invoices and financial records, ensuring audit-ready documentation at all times.

Tonia Pharmacy Limited

Jan 2017 – Dec 2018

Accounts Assistant · Nigeria

- Processed all vendor invoices and payment requests accurately, ensuring timely disbursements and maintaining a strong supplier payment track record.
- Maintained accurate and up-to-date financial records using accounting software and Excel spreadsheets, supporting reliable reporting and audit preparedness.
- Assisted in preparing monthly financial reports and account reconciliation schedules, contributing to timely delivery of management accounts.
- Managed petty cash float administration, ensuring proper expense documentation, daily reconciliation, and adherence to cash handling policy.
- Supported full-cycle accounts receivable and payable operations, assisting senior accountants in ensuring completeness and accuracy of all financial transactions.

KEY ACHIEVEMENTS

- ★ Maintained a consistent record of error-free financial reporting and zero audit queries across all positions held, demonstrating meticulous attention to detail.
- ★ Designed and implemented enhanced internal control frameworks at Jay Plug Technology, materially reducing the risk of financial misstatement and unauthorised transactions.
- ★ Built a career spanning 4+ years across four distinct industries — technology, manufacturing, banking, and pharmaceuticals — demonstrating strong adaptability and broad financial acumen.
- ★ Achieved 100% on-time delivery of monthly management accounts and audit-ready documentation throughout tenure at Bravo Foam Limited, supporting unqualified external audit outcomes.
- ★ Proactively upskilling through active ICAN pursuit and multiple professional certifications in data analysis, CRM, and digital tools — directly enhancing value delivered in every role.

EDUCATION

B.Sc Economics — Ambrose Alli University, Ekpoma

2018 – 2023

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

- ✓ ICAN — In View (Currently Pursuing)
 - ✓ Customer Service & CRM — EL-EBBAH (2025)
 - ✓ Business Model & Strategy — EL-EBBAH (2025)
 - ✓ NYSC Discharge Certificate (2025)
- ✓ Data Analysis — EL-EBBAH (2025)
 - ✓ Real Estate & Facility Mgmt — EL-EBBAH (2025)
 - ✓ Digital Marketing — HubSpot Academy (2025)

PROFESSIONAL ATTRIBUTES

- ◆ Analytical Thinking & Problem Solving
 - ◆ Professional Integrity & Ethical Standards
 - ◆ Team Collaboration & Cross-functional Working
- ◆ High Attention to Detail & Precision
 - ◆ Effective Time Management & Prioritisation
 - ◆ Clear Communication & Stakeholder Reporting

Language: English — Fluent | References: Available Upon Request