

PETER TOLUWALOPE AGUNBIADE

Portfolio Manager · Finance Officer · Data Analyst · Nigerian Capital Markets

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PROFESSIONAL SUMMARY

Results-driven Portfolio Manager and Data Analyst with hands-on experience managing diversified client investment portfolios across NGX-listed equities and fixed income instruments. Combines rigorous financial modelling with deep knowledge of Nigerian capital markets including NGX, FMDQ, CSCS, SEC, and CBN regulatory frameworks. Proven capability in equity research, bond analytics, and producing institutional-quality client reporting. Brings a strong operational finance foundation built in the microfinance banking sector, covering fixed deposit management, tax remittance, and ledger reconciliation.

PROFESSIONAL EXPERIENCE

Portfolio Manager · Watershed Fund Manager Limited
Lagos, Nigeria

Mar 2026 - Present

- Manage diversified client investment portfolios comprising NGX-listed equities, FGN bonds, Treasury Bills, commercial papers, and real estate assets across a multi-client book.
- Build and maintain a multi-sheet Excel portfolio management workbook with live cross-sheet references, automated NGX transaction cost calculators (SEC fees, CSCS charges, stamp duty, X-Alert fees, and VAT), and dedicated tabs per client.
- Maintain a comprehensive fixed income blotter covering FGN bond analytics semi-annual coupon conventions, accrued interest, consideration, custody fees, and net coupon computations across the full duration fixed income portfolio.
- Produce client-facing investment reports, advisory communications, and regulatory-compliant fund proposals in line with SEC Nigeria standards.
- Monitor CBN monetary policy, NGX/FMDQ market developments, FX rates, and macroeconomic indicators to inform daily portfolio decisions and client briefings.

Finance Officer · Alert Group Limited (Microfinance Bank)
Ebute Metta, Lagos, Nigeria

Nov 2023 – Feb 2026

- Managing end-to-end account Bank reconciliation, mobile application/Settlement reconciliation, swiftly identifying and resolving discrepancies to ensure data integrity
- Managing the Initiation, monitoring, and liquidation of fixed deposit investments, optimizing yields and supporting liquidity strategies for institutional and retail clients.
- Utilize Bank One software to manage and track financial transactions, improving reporting efficiency.
- Processed and verified supplier invoices against purchase orders, contracts, delivery notes, and approvals, while resolving payment queries and ensuring accurate and authorized payments.
- Managing Investment schedules and supported cost sheet management through expense analysis and cost-saving recommendations.
- Ensure the accuracy of invoices through verification against internal payroll records.
- Accurately recording daily financial transactions (payments, receipts, transfers) in the bank's core-banking and accounting systems and performed reconciliations to ensure completeness and correctness

- Prepared and remitted statutory tax obligations including PAYE, VAT, and WHT to FIRS and LIRS within prescribed regulatory deadlines.
- Assist with the preparation of monthly and quarterly financial report, ensuring accuracy and timeliness.

Business Analyst · IntelByte Company

Feb 2023 – Nov 2023

Ikeja, Lagos, Nigeria

- Conducted market research and competitive analysis to identify sales opportunities and inform product strategy.
- Analysed customer purchasing behaviour and developed targeted sales strategies to drive product adoption across key segments.
- Prepared and delivered internal proposals and sales presentations, translating data insights into actionable commercial recommendations.

EDUCATION

Bachelor of Science, Economics Ekiti State University, Ado Ekiti · Class: Upper Second (2:1)	2017 – 2023
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CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

Chartered Institute of Stockbrokers (In-View) Level 1	2026
Google Data Analytics Professional Certificate Coursera (Google)	2023
Data Engineering Certificate Develhope	2022

TECHNICAL SKILLS

Investment & Markets	NGX equities · FMDQ fixed income · FGN bonds · Treasury Bills · Commercial papers · Equity research · Portfolio construction · Bond analytics
Financial Modelling	Advanced Excel (array formulas, pivot tables, scenario analysis) Multi-sheet portfolio workbooks · NGX transaction cost calculators
Regulatory Frameworks	SEC Nigeria · NGX · FMDQ · CSCS · CBN monetary policy · WHT on financial instruments · PAYE · VAT · Stamp duty
Reporting & Analytics	Client portfolio reports · Investment proposals · Fixed income blotters · Financial statement analysis · Tableau
Accounting Software	QuickBooks · BankOne App · Zoho Books
Data & Technology	SQL · Google Sheets · Microsoft Office Suite · Google Workspace · Zoho Workspace

CORE COMPETENCIES

Portfolio Management	Fixed Income Analytics	Equity Research & Valuation
Client Advisory & Reporting	Financial Modelling	Regulatory Compliance
Investment Risk Analysis	Quantitative Data Analysis	