

AJIBOLA ESTHER FUNMILAYO

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PROFILE

Versatile entry-level professional with hands-on experience across community health outreach, customer-facing sales, and education. Skilled in public engagement, persuasive communication, and administrative record-keeping, with a track record of building trust with diverse groups and representing organisations professionally in the field. Seeking to bring strong interpersonal, organisational, and customer-service skills to an entry-level role in administration, customer service, sales, outreach, or education.

CORE SKILLS

Customer Service & Client Engagement • Administrative Support & Records Management • Community Outreach & Public Education
Sales & Brand Representation • Stakeholder & Team Collaboration • Verbal & Written Communication
Microsoft Office (Word, Excel, PowerPoint) • Time Management & Attention to Detail • Multilingual: English (Fluent), Yoruba (Conversational)

PROFESSIONAL EXPERIENCE

- Public Health Field Worker | *Nepwhan*

Jan 2025 – Jan 2026 | Nigeria

 - Conducted on-site screenings for HIV, Hepatitis B/C, and Syphilis at traditional birth homes and primary healthcare centres, supporting early detection across multiple communities.
 - Led outreach and education sessions for pregnant women and adolescent girls on disease prevention and testing, contributing to mother-to-child transmission prevention efforts.
 - Built public trust and improved service uptake by engaging community leaders and healthcare providers to mobilise participation in testing programmes.
 - Maintained accurate testing records and field reports in compliance with public health confidentiality standards.
 - Represented health programmes professionally during field activities, developing strong persuasion and interpersonal skills through daily engagement with diverse populations.
- Presiding Officer | *Independent National Electoral Commission (INEC)*

Nov 2024 | Ondo, Nigeria

 - Represented INEC at a polling unit, guiding voters through procedures and maintaining calm, order, and public trust in a high-pressure environment.
 - Communicated clearly with diverse groups of voters and stakeholders while managing sensitive election materials responsibly.
- Sales Assistant | *God's Grace Clothings and Textiles*

Mar 2023 – Dec 2024 | Lagos, Nigeria

 - Served as front-line brand representative, delivering customer service that built loyalty and drove repeat patronage.
 - Advised customers on style preferences and product selection, and promoted new collections and offers through persuasive, product-informed communication.
 - Assisted with visual merchandising and store presentation to maintain brand standards and attract walk-in customers.
 - Handled cash transactions and maintained accurate daily sales records.
- Student Teacher (Teaching Practice) | *St. George High School*

Nov 2021 – Mar 2022 | Ondo, Nigeria

 - Delivered lessons to students, simplifying complex topics and encouraging participation through confident public communication.
 - Organised classroom activities and maintained order in a high-energy environment, adapting methods to suit diverse learners.
 - Collaborated with supervising teachers to meet instructional objectives and managed student records and feedback.

EDUCATION

- Bachelor of Education (Political Science) | *Adekunle Ajasin University*

2019 – 2024 | Ondo, Nigeria
- National Diploma, Public Administration | *Lagos State University*

2016 – 2019 | Lagos, Nigeria

LANGUAGES

English — Fluent • Yoruba — Conversational • Nigerian Pidgin — Basic