

## ALLI SAUBANO AYOKUNNU MS.C, BS.C (Hons), MNIM (Chartered), ISO 9001- 2015.

### CONTACT DETAILS:

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Date of Birth: 5 May 1985 | Gender: Male | State of Origin: Lagos | Marital Status: Married

### SUMMARY PROFESSIONAL:

Dedicated and detail-oriented accountant with extensive experience in financial management, tax preparation, payroll and process optimization. Proven success in reducing costs, improving operational efficiency, and ensuring full regulatory compliance. Proficient in Sage ERP systems and ISO 9001-2015 certified, with strong leadership, negotiation, and analytical skills.

### WORK EXPERIENCE:

#### Comp/Senr. Accountant | Pronto Micro-systems Technologies Limited (IT Sol. & Hardware Indus). June 2022 – Till Date.

- Manage the preparation of income and financial statements in line with IFRS.
- Manage the preparation and record accounts receivable and payable transactions.
- Ensure age analysis report is prepared to ascertained liquidity and meet daily obligations,
- Managed monthly payroll preparation in line with Personal Income Act of 2026.
- Ensure accurate deductions of PAYE, NHF, and Pensions in line with Pencom Act of 2014.
- Resolve complains of employees when matter comes arises.
- Supervise generation and distribution of pay-slips to employees.
- Supervise the preparation and filing of PAYE, VAT, WHT, & Pension through PenPay,
- Ensure all tax matters are resolved by relating to tax consultants and NRS officials.
- Prepare budgets, monitor and analyze actual revenue to projected revenue and expenses.
- Collaborate with departments for provision of budget input.
- Facilitate ISO 9001-2015 certification and ensuring full compliance with quality management standards.
- Oversee the uploading of departmental workflow documentation to the EDMS.
- Supervise and guide departmental staff, ensuring proper execution of financial processes.

#### Lead Accountant | Cardstel Solution Limited (Smart Card & Commercial -Printing industry). August 2025 – October 2025.

- Manage the preparation of income and financial statements in line with IFRS.
- Manage the preparation and record accounts receivable and payable transactions.
- Ensure all tax matters are resolved by relating to tax consultants and officials.
- Report VAT and WHT deducted on source and follow up payment in tax pro-max.
- Supervise and guide departmental staff, ensuring proper execution of financial processes.

#### Senior Accountant | Khanz Group-Fas Agro, Agbara (Manufacturing Indus). April 2025 – June 2025.

- Ensure records of energy consumed is recorded each end of the month.
- Prepare Plant account and share energy consumed between Khanz companies accordingly.
- Supervise invoices to be raised and shared to each company of Khanz Group.
- Follow up with invoiced raised for payment to khanz group account.
- Ensure that each company ledger is recorded as payment is made.
- Supervise and ensure inter-company payments are accounted for in the company's ledger.

#### Accountant | Rembrandt Global Solutions (IT Solution Industry) February 2024 – February 2025.

- Manage and reconcile gaming revenue streams from Telco/MNO with VAS department by ensuring accurate recognition and reporting in the financial statement.

- Follow up with aggregators to recognized cost and record revenue share of gaming app developed.
- Recognize and accrued for NLRC, NLTF and other payment in the financial statements.
- Ensure timely payment and filing of NCC permit renewal license (NCC).
- Ensure monthly NLRC and NLTF remita invoices are raised and generate receipt after payment.

**Accountant | Avery Nigeria Limited (Engineering Serv. & Procurement Industry).**

**April 2015 –May 2022**

- Managed the preparation of income and financial statements in line with IFRS.
- Updated fixed asset schedules and oversee the execution of APG document preparation for imports.
- Maintained & negotiate low account maintenance fees.
- Managed, prepared and record accounts receivable and payable transactions.
- Managed monthly payroll preparation in line with Personal Income Act of 2011.
- Ensuring accurate deductions of PAYE, NHF, and Pensions in line with Pencom Act of 2014.
- Resolve complains of employees if matter comes up.
- Supervise generation and distribution of pay-slips to employees.
- Supervise the preparation and filing of PAYE, VAT, WHT, NSITF, and ITF & Pension.
- Followed up on WHT credit notes to reduce CIT payments.
- Ensure all tax matters are resolved by relating to tax consultants and officials.
- Manage account reconciliations for payable and receivable accounts.
- Reconciled accounts with OEM vendors and follow up with cross boarder sales commission.
- Prepare reconciliation of cashbook with bank statement of local and domiciliary accounts.
- Supervise inventory costing, ensuring alignment with market prices.
- Conduct detailed cost analysis for goods procured from foreign vendors.
- Provide stock valuation report for decision making by management.
- Led stock reconciliations and implements control measures across branches.
- Handled and managed insurance policy coverage, premium and claims.

**Audit Assistant | Abimbola- Ijaduola & Co (Chartered Accountant)**

**August 2012 – January 2013**

- Reviewed clients' financial books, physical verification of assets and liabilities, and performed stock audits.
- Follow up on cash advances by ensuring remittance and retirement.
- Provide supporting documents during the annual audit exercise and tax audit.

**NYSC | Government Hospital, Abraka, Delta State.**

**JOB ACHIEVEMENT:**

- Reduced VAT liability using the section of tax law.
- Execution of Compliance for certification of ISO 9001-2015 QMS for the company.
- Filed and collected claims from various insurance policy coverage.
- Facilitated FMBN/NHF housing loan facilities for staff members.
- Successfully discussion with banks for refunds for overcharged account maintenance.
- Secured long-overdue OEM cross-border sales commissions.
- Facilitated the opening of APG for import financing.
- Implemented online bank statements for efficient reconciliation.
- Negotiated reductions in insurance premiums cost.

**EDUCATION:**

**Lagos State University, Ojo.**

M.Sc. Accounting (December 2023).

*Thesis: Impact of Corporate Social Responsibility on Performance of Quoted Financial Institutions.*

**University of Benin, Edo State.**

B.Sc. Accounting (February 2011).

**Ijaye Ojokoro High School, Lagos**

NECO (November 2003).

**Command Children School, Ikeja Cantonment**

First Leaving Certificate (October 1997).

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**CERTIFICATIONS:**

Nigerian Institute of Management (Chartered) –MNIM.  
Proficiency in Management (NIM).  
Certified Member (NIM) ISO 9001-2015 (QMS).

**JOB FUNCTIONS:**

Financial Reporting, Cash flow Management, Reconciliation Reporting.  
Payroll Management, Budget Management, Tax Management.  
Costing and Inventory Management, Compliance and Audit Skills.

**TECHNICAL SKILLS:**

Sage Payroll, Sage 50, 200 & 300 and ERP Microsoft  
Word, Excel, PowerPoint (Intermediate)  
Electronic Data Management System (EDMS)

**INTEREST:**

Reading, Researching, Travelling, Serving Humanity

**REFERENCE:**

Available on request.