

BAMIYOWA RACHEAL

PROFILE

A dedicated Banking and Finance graduate with practical experience in banking operations, cash handling, customer service, and revenue management. Skilled in transaction processing, reconciliation, customer relationship management, and regulatory compliance. Passionate about contributing effectively to organizational goals while continuously developing professionally within the financial sector.

WORK EXPERIENCE

Teller (Support Staff) – Access Bank | 2025 – Present

- Process daily customer transactions including deposits, withdrawals, and transfers with accuracy and efficiency.
- Provide excellent customer service by handling inquiries, resolving complaints, and ensuring customer satisfaction.
- Perform daily cash balancing and reconciliation to maintain accurate records and zero discrepancies.
- Verify customer identities and ensure all banking procedures comply with KYC and regulatory requirements.
- Maintain proper transaction documentation for audit and compliance purposes.

Revenue Control Assistant (NYSC) – LAWMA | Aug 2024 – Jul 2025

- Collected and recorded revenue from waste management services, ensuring accurate documentation and timely deposits.
- Reconciled accounts and reviewed expenses, assets, and financial records for accuracy.
- Prepared bills and maintained proper records for services rendered.
- Managed daily financial activities including account tracking and revenue monitoring.
- Assisted in maintaining compliance with organizational financial policies and procedures.

Cashier – KC Gaming Networks Ltd, Lagos | Jun 2023 – Jul 2024

- Processed daily cash and card transactions accurately while maintaining balanced records.
- Monitored inflow and outflow of funds and maintained proper audit documentation.
- Resolved customer payment-related inquiries promptly and professionally.
- Maintained confidentiality and security of financial transactions in line with company policies.

EDUCATION & CERTIFICATIONS

Higher National Diploma (HND), Banking and Finance
Lagos State Polytechnic | 2021 – 2023

Ordinary National Diploma (OND), Banking and Finance
Gateway ICT Polytechnic, Saapade | 2018 – 2020

CONTACT

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COMPETENCIES

- Customer Service & Relationship Management
- Cash Handling & Reconciliation
- Microsoft Word & Excel
- Financial Record Keeping
- Communication Skills
- Problem Solving
- Conflict Resolution
- Data & Record Management
- Analytical Skills

ADDITIONAL

Nationality: Nigerian

References available on request