# CHINENYE OKONKWOR

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## PROFESSIONAL SUMMARY

I am a result-driven sales executive with talent for closing deals and driving revenue growth. Expert in building lasting client relationships and delivering tailored sales strategies. Consistently exceeded targets by focusing on customer needs and market trends.

## WORK HISTORY

**Business Studies Teacher (NYSC PPA),** April 2025 – March 2026
GOVT GIRLS SEC SCHOOL RUMUEME – Port Harcourt, Nigeria

- Maintained up-to-date records of each student's academic progress and attendance.
- Organised weekly assessments to evaluate students' understanding of topics taught.
- Prepared quizzes, tests and examinations to gauge how well students were learning.
- Guided students through successful completion of class assignments and projects.

**Sales Representative,** May 2017 - Jan 2025
TINNO VENTURES – Jos, Nigeria

- Maintained thorough records of all sales activities.
- Provided after-sales support, enhancing customer satisfaction.
- Coordinated with logistics team for timely product deliveries, ensuring customer satisfaction.
- Conducted market survey to anticipate future trends and plan strategies accordingly.
- Identified and converted potential leads into customers, resulting in improved sales.
- Responded to telephone and in-person requests for information.

## EDUCATION

**Bachelor of Science – Insurance**
University of Jos, Jos Nigeria: (2018 - 2023)

**WASSCE**
Saints Academy, Jos (2010 - 2016)

## SKILLS

- Good customer relations
- Competent in computer usage
- Building business relationships
- Sales closing strategies
- Sales invoicing
- Cross-selling and upselling
- Brand awareness building

## INTERESTS &LANGUAGES

**Interests:** Social Media Usage, Content Creation, Cooking

**Languages**: English, Igbo, Hausa