

CHIJOKE BENJAMIN

Monitoring & Evaluation | Management Information Systems | Health Data Management
Mubi, Adamawa State, Nigeria | 07065191213 / 0901543456 | benjaminchijoke302@gmail.com

PROFESSIONAL SUMMARY

Results-driven Monitoring and Evaluation (M&E) and MIS professional with over five years of hands-on experience in HIV/AIDS, TB, ART, HTS, PMTCT, OVC, RMNCH+NM, and NHMIS programs across Nigeria. Skilled in managing health information systems, assuring data quality, validating and reconciling facility and community data, and producing timely reports that support evidence-based decision-making. Proficient in Excel, Power BI, STATA, R and SPSS, and in DHIS2, LAMIS, OpenMRS and NDR reporting. Experienced in supervising and mentoring data staff, conducting DQAs, and collaborating with LGA, State and donor stakeholders. Also familiar with the National Guidelines for Digital X-ray with Computer-Aided Detection (CAD) for Active TB Case Finding in Nigeria.

CORE COMPETENCIES

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| <ul style="list-style-type: none">Monitoring, Evaluation, Accountability & Learning (MEAL)Data Quality Assurance & DQA / SIMSData Visualization & DashboardsHealth Facility Assessment & Supportive SupervisionSurveys, Research & Program Evaluation | <ul style="list-style-type: none">Management Information Systems (MIS)Data Analysis, Interpretation & ReportingData Validation, Reconciliation & TriangulationCapacity Building, Mentoring & TrainingData Privacy, Ethics & Confidentiality |
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TECHNICAL SKILLS

Data Analysis & Visualization: Microsoft Excel, Power BI, STATA, R, SPSS
Health Information Systems: DHIS2, LAMIS, OpenMRS, NOMIS, NHLMIS, National Data Repository (NDR)
Data Collection Tools: Kobo Collect, CommCare, ODK

PROFESSIONAL EXPERIENCE

Data Entry Clerk (Acting Data Optimizer) <i>Achieving Health Nigeria Initiative (AHNi)</i> Mubi, Adamawa	September 2026 – Present
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- Enter and verify paper-based and electronic HIV service data accurately, working closely with clinical staff.
- Upload EMR data to the National Data Repository (NDR) daily and update the Viral Load Tracker and Daily Performance Tracker.
- Monitor reporting rates, correct data gaps and outliers, and reconcile community and facility reports daily.
- Validate service registers monthly for submission to LGA and State offices; lead situation room meetings to share performance updates.

Data Entry Clerk (Acting Management Information System Officer) <i>Society for Family Health (SFH) – CARE 2 Project</i> Mubi, Adamawa	June 2022 – August 2026
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The Community HIV Services for Action and Response (CARE 2) Project aims to reduce new HIV infections and mitigate the impact of HIV in Nigeria, supporting epidemic control across Adamawa, Bauchi, Borno, Kano, Kebbi, Sokoto, Taraba and Zamfara States.

- Managed system updates, backups and the EMR for supported facilities, ensuring data security and continuity.
- Generated reports and supervised the validation of all entries in LAMIS and DHIS2.
- Conducted routine Data Quality Assessments (DQA) and Site Improvement through Monitoring Systems (SIMS) visits using the DQA guide, providing technical support to facilities.
- Coordinated monthly routine reporting with data verification, validation and quality checks to ensure consistency, validity and completeness.
- Performed register validation and data triangulation; identified and resolved data gaps.
- Supervised, trained and mentored data entry clerks, case managers and facility staff on M&E tools and reporting requirements.
- Prepared monthly, quarterly, half-yearly and annual progress reports for the sector and donor.
- Carried out quantitative and qualitative analysis and report development to inform strategic decisions.

Data Consultant (iCCM)**February 2022 – May 2022****Management Sciences for Health (MSH) | Yola, Adamawa**

- Worked with the State M&E/HSS Officer to design and implement data management systems for integrated Community Case Management (iCCM).
- Maintained the iCCM database, ensuring accurate, timely data entry and regular updates.
- Led monthly data validation meetings with LGA M&E officers and conducted monthly data quality checks.
- Supported DQA exercises with the iCCM Technical Advisor, DQA Officer and State Malaria Lead; developed follow-up action plans to resolve data quality issues.
- Facilitated use of national CHMIS tools and provided data for programming and technical working group decisions.

Data Associate**February 2021 – October 2021****Society for Family Health (SFH) | Mubi, Adamawa**

- Entered Care Card data daily into LAMIS (LAMIS Plus) and kept registers and databases up to date from source documents.
- Supported the facility M&E focal person in tracking summary data and source documents.
- Carried out weekly field data verification and validation to ensure high-quality data.
- Completed Monthly Summary Forms (MSF) and cross-checked them against source data.

Data Consultant**February 2013 – May 2015****Targeted States High-Impact Project (TSHIP) | Bauchi**

- Developed and implemented M&E frameworks to assess the effectiveness of health interventions.
- Led data collection and management, ensuring accuracy, completeness and confidentiality.
- Analysed data to identify trends and prepared reports and presentations with recommendations for stakeholders.
- Coordinated M&E activities with LGA agencies and community partners; trained staff and community health workers on data tools.
- Facilitated data quality checks and validation meetings and supported on-the-job training during supervisory visits.

EDUCATION**Higher National Diploma (HND), Public Administration****2016**

Federal Polytechnic, Bauchi

National Youth Service Corps (NYSC) Certificate**2017****Senior School Certificate Examination (SSCE)****2008**

Community Secondary School, Uegwere-Boue, Rivers State

PROFESSIONAL TRAINING & CERTIFICATIONS

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| • Mortality Surveillance Methods & Strategies | 2023 |
| • GIS Techniques for M&E of HIV/AIDS and Related Programs | 2022 |
| • Demographic and Health Surveys: Data Use | 2022 |
| • Data Use for Program Managers | 2022 |
| • M&E Fundamentals | 2022 |
| • Data Quality | 2022 |
| • HIV/AIDS Legal and Policy Requirements | 2022 |
| • Introduction to Monitoring and Evaluation | 2021 |
| • Data Analysis and Action Planning | 2021 |
| • Data Visualization | 2020 |
| • Paralegal Training | 2020 |
| • M&E Guidelines for Key Populations: Service Delivery Level | 2018 |

LANGUAGES

English, Igbo and Hausa (fluent)

REFEREES

Available on request.