

AJAYI ENIOLA SHARON

B.Sc. Microbiology

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PROFESSIONAL PROFILE

Microbiology graduate with practical experience in water quality control, laboratory hygiene, retail sales, customer service, food preparation, and administrative support. Completed a six-month SIWES placement in a water supply quality control department, assisting with routine water testing, sample handling, record keeping, and reporting. Also has hands-on experience managing a small campus food business and supporting store operations. Reliable, organised, attentive to detail, and interested in opportunities across quality control, food operations, sales, and administration.

CORE SKILLS

Quality Control & Water Testing	Physical, chemical and microbiological water sample testing; sample labelling and record keeping.
Laboratory Hygiene & Safety	Maintaining clean work areas and following laboratory hygiene and safety procedures.
Sales & Customer Service	Customer engagement, product presentation, POS handling, order management and sales tracking.
Food Preparation & Hygiene	Food preparation, safe handling, portioning, packaging, menu planning and cost awareness.
Administrative Support	Calendar management, meeting scheduling, document organisation and business correspondence.
Digital Skills	Basic smartphone video editing with CapCut and InShot.

PROFESSIONAL EXPERIENCE

Quality Control Intern (SIWES)

Water Supply Department, Redemption City | May 2025 – October 2025

- Conducted routine physical, chemical and microbiological tests on water samples collected from different production points.
- Collected and labelled samples appropriately and maintained accurate records of test results.
- Monitored production areas to support compliance with hygiene and safety practices.
- Assisted senior officers with daily analytical reports used for plant evaluation.
- Maintained laboratory cleanliness and kept work areas tidy and safe.

Sales Representative

Tiffany Bling Store | August 2024 – October 2024

- Opened and closed the store and arranged accessories neatly for display.
- Assisted walk-in customers and helped them choose suitable products.
- Operated the POS machine and tracked daily sales and inventory.
- Provided attentive customer service to encourage repeat patronage.

Personal Assistant Intern

Veritas Glanvills Pensions Limited | September 2023 – December 2023

- Supported a senior manager with routine administrative tasks and office coordination.
- Managed calendar entries, scheduled meetings and sent reminders.
- Organised and filed confidential documents.
- Typed and responded to official emails and letters.

ENTREPRENEURIAL & ADDITIONAL EXPERIENCE

Founder & Cook

Campus Food Business, Redeemer's University | 2023 – 2026

- Started and managed a small food business serving students on campus.
- Prepared stir-fry noodles and stir-fried spaghetti for student customers.
- Planned menus, purchased ingredients, monitored costs and set prices.
- Packaged and delivered orders on time while maintaining food preparation hygiene.
- Managed customer orders through WhatsApp and built repeat business through consistent service.

Freelance Video Editing (Developing Skills)

Independent | 2024 – Present

- Practise editing short videos with smartphone applications, including CapCut and InShot.
- Build editing skills through personal projects in preparation for future content-creation work.

EDUCATION

B.Sc. Microbiology — Redeemer's University, Ede, Osun State | 2022 – 2026

INTERESTS

Cooking, reading, listening to music, travelling and sports.