

GODWIN KINGSLEY TOM

Surulere Lagos

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OBJECTIVES:

To work in a reputable and challenging environment enhancing the accomplishment of my goals and developing skill for maximum inputs to contribute best of my ability in dynamic and fast paced organization, where my capability and skill would be optimally utilized to add value to the success story.

BIODATA:

DATE OF BIRTH: 14th February, 2000
SEX: Male
MARITAL STATUS: Single
RELIGION: Christian
STATE OF ORIGIN: Akwa Ibom
LOCAL GOVERNMENT AREA: Nsit Ibom
NATIONALITY: Nigerian

EDUCATIONAL BACKGROUND

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| ❖ ST JOSPEH NUR& PRY SCHOOL | 2004 - 2010 |
| <i>First School Leaving Certificate (FSLC)</i> | |
| ❖ GRACEWELL ACADEMY | 2010 - 2016 |
| <i>Secondary School Certificate Examination (SSCE)</i> | |
| ❖ UNIVERSITY OF UYO | 2018 - 2024 |
| <i>Banking and Finance (BSc)</i> | |
| ❖ NATIONAL YOUTH SERVICE CORPS | 2025 |

WORKING EXPERIENCE:

- | | |
|---|-------------|
| ❖ MEDITERRANEAN SHIPPING COMPANY M.S.C | 2017 - 2018 |
| Post Held: Personal Assistant | |
| <ul style="list-style-type: none">• Organizing and maintaining files• Handling phone calls, emails and other correspondence, acting as a first point of contact and filtering information. | |
| ❖ FTUNE SIGNATURE | 2016 - 2017 |
| Post Held: Sales Representative | |
| <ul style="list-style-type: none">• Handling Customer inquiries• Finalizing Sales agreement• Resolve complaints and ensure customer's satisfaction | |

SKILLS:

- ✓ Achievement of aspired objectives
- ✓ Creative and result oriented
- ✓ Energetic and trustworthy
- ✓ Self-motivated and target oriented
- ✓ Self-Drive

HOBBIES:

Music and Reading

REFERENCES:

MRS. NDIFREKE GODWIN TOM

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