

HASSAN OPEYEMI TAJUDEEN

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PROFESSIONAL SUMMARY

Results-driven Business Administration graduate with experience as a Cashier at Guaranty Trust Bank (GTB). Skilled in cash handling, POS operations, customer engagement, and maintaining 100% cash accountability. Proven ability to deliver excellent customer service and meet targets in a fast-paced banking environment. Seeking to leverage my banking and sales experience to drive growth as a Sales Representative.

EDUCATION

Kwara State Polytechnic, Ilorin

Higher National Diploma (HND) in Business Administration - 2024

Grade: Lower Credit

NYSC COMPLETED

SKILLS

Banking & Financial Operations

- Core Banking Operations
- POS & ATM Operations
- Cash Management & Vault Custody
- Transaction Processing
- KYC & Customer Due Diligence

Sales & Customer Service

- Customer Engagement & Retention
- Cross-selling of Bank Products
- Complaint Resolution
- Relationship Management

Admin & Tech

- MS Excel, MS Word, PowerPoint
- Data Entry & Report Writing
- Inventory & Record Keeping

WORK EXPERIENCE

CASHIER (INDUSTRIAL TRAINING)

Guaranty Trust Bank (GTB) [July, 2019] - [July, 2020]

- Processed 100+ customer transactions daily with 100% cash accuracy and zero discrepancies
- Operated POS, ATM, and teller systems for cash deposits, withdrawals, and bill payments
- Reconciled daily cash drawers and prepared end-of-day reports
- Provided excellent customer service and resolved client complaints promptly
- Maintained strict adherence to bank policies on cash handling and fraud prevention

REFERENCE

Available on Request