

HASSAN QUADRI OLUWASEGUN

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PROFESSIONAL PROFILE

Highly motivated and detail-oriented accounting professional with over three years of experience in financial reporting, statutory compliance, bank reconciliation, inventory management, accounts payable and receivable, and financial analysis. Proven ability to prepare management accounts, maintain accurate financial records, and improve operational efficiency through process optimization. Experienced in coordinating field operations and ensuring compliance with Nigerian tax regulations. Proficient in TallyPrime, Microsoft Excel, and financial reporting with a strong commitment to accuracy and continuous professional development.

PROFESSIONAL EXPERIENCE

TMKG Consulting – Lagos, Nigeria

Assistant Finance Manager

October 2025 – Present

Key Responsibilities

- Prepare and file statutory remittances including VAT, PAYE, and Pension in compliance with regulatory requirements.
- Prepare monthly management accounts and financial reports.
- Monitor accounts payable and accounts receivable while tracking outstanding balances.
- Develop cash flow forecasts to support management decision-making.
- Conduct project costing and financial analysis for field audit engagements.
- Supervise and coordinate the activities of 19 Field Officers.
- Lead recruitment, onboarding, and deployment of Field Officers.
- Ensure accurate financial documentation and reporting.

Key Achievements

- Reduced software subscription costs through service optimization.
 - Reduced field audit mobilization costs through improved deployment planning and resource allocation.
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Therapeutic Laboratory Nigeria Limited – Lagos, Nigeria

Account Executive

February, 2023 – October, 2025

Key Responsibilities

- Perform daily bank reconciliations to identify and resolve discrepancies.
 - Record sales and purchase transactions using TallyPrime.
 - Prepare monthly management accounts.
 - Maintain customer ledgers and monitor outstanding balances.
 - Prepare invoices, receipts, and credit notes while tracking customer payments.
 - Generate Cash-in-Transit reports and reconcile customer accounts.
 - Conduct monthly inventory counts with the Store Manager.
 - Prepare overtime schedules and product reconciliation reports.
 - Maintain accurate filing of accounting documents.
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National Youth Service Corps (NYSC) – Uyo, Akwa Ibom State

Economics Teacher - 2022

- Delivered Economics lessons in line with the approved curriculum.
 - Conducted revision classes and provided academic mentoring.
 - Contributed to improved student academic performance.
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School Boy Wholesale Store – Lagos, Nigeria

Sales Officer

July 2014 – December 2014

- Issued invoices and customer waybills.
 - Recorded daily sales and cash collections.
 - Performed daily stock counts.
 - Supported customer order processing and inventory management.
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EDUCATION

University of Nigeria, Nsukka

Bachelor of Science (B.Sc.) Business Education 2015 - 2019
Second Class Upper Division (2:1)

PROFESSIONAL QUALIFICATIONS

Institute of Chartered Accountants of Nigeria (ICAN)

Skills Level – In View

Nigeria Institute of Management (NIM)

Proficiency Certificate in Management - 2022

PROFESSIONAL CERTIFICATIONS

- Customer Service Certificate (ISO QMS Certified), 2022
 - Data Processing Certificate (Act of Skills and Dream), 2014
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PROFESSIONAL ACHIEVEMENTS

ICAN Tuition Sponsorship (2024)

Awarded by the ICAN Ilupeju/Gbagada District Society for outstanding examination performance.

Merit Award (2022)

Recognized for outstanding service as Financial Secretary of the Muslim Corpers' Association of Nigeria (MCAN), Uyo District.

LEADERSHIP & VOLUNTEER EXPERIENCE

Muslim Corpers' Association of Nigeria (MCAN), Uyo District

District Financial Secretary

- Introduced improved financial record-keeping procedures.
 - Increased dues collection through enhanced accountability.
 - Prepared monthly financial reports for the association.
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Disaster Management CDS (NYSC), Akwa Ibom State

Member

- Participated in environmental sanitation and community service initiatives.
 - Promoted interfaith collaboration among corps members.
 - Recommended collaboration with emergency response agencies to improve disaster preparedness.
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INTERESTS

- Research
- Travelling
- Inspection & Quality Assessment
- Scrabble