

HOSSANAH SAMSON-NSE

Accountant | Auditor

Lagos, Nigeria | [\(+234\) 7055225165](tel:+2347055225165) | ozzygreat11@gmail.com

PROFESSIONAL SUMMARY

Highly organized Accounting graduate with hands-on experience as an intern Accountant. Skilled in financial record keeping, financial analysis with strong ability to deliver results, currently seeking accounting opportunities to apply skills and contribute to organizational success, skilled in QuickBooks and other accounting soft wares to manage accounts, prepare accurate financial statements, and ensure compliance with auditing standards.

TECHNICAL SKILLS

Accounting Software: QuickBooks, Microsoft Excel (VLOOKUPS, Pivot Tables), Google Sheets.

Financial Admin: Invoicing, Expense Tracking, Data Entry, and Reporting.

Data Management: Document & Information Management, Airtable, CRM tools (HubSpot).

Productivity: Google Workspace, Microsoft Office Suite, Notion.

Work Experience

Accounting Intern

Matchless Glory School

July 2024 – October 2024

- Successfully implemented QuickBooks for daily bookkeeping and financial tracking, improving reporting accuracy and efficiency by 30%.
- Assisted in preparing financial reports and maintaining accounting records.
- Assisted with daily bookkeeping tasks and account reconciliations using quick books.

Education

BSc in Accounting – Caleb University

Certifications

- Digital Marketing – Google Digital Workshop.

2022

