

Isaiah Ajayi

Lagos, Nigeria

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PROFESSIONAL PROFILE

Experienced Electrical & Facility and Property Management Professional with over 20 years of progressive experience in electrical maintenance, project supervision, facilities and property operations and building maintenance. Skilled in supervising electrical works, coordinating maintenance teams and contractors, implementing preventive maintenance programs, managing facility operations and ensuring compliance with health, safety, environmental requirements. Proven ability to troubleshoot electrical faults, coordinate renovation and upgrade projects, manage vendors and service providers and maintain efficient and reliable facility operations. Strong leadership, problem solving communication and organizational with a proven record of improving maintenance efficiency and service delivery.

AREA OF EXPERTISE

- Electrical Maintenance & Troubleshooting
 - Facilities & Property Management
 - Preventive & Corrective Maintenance
 - Electrical Installation & Wiring
 - Facility Operations & Maintenance
 - Project Supervision & Coordination
 - Vendor & Contractor Management
 - Building Maintenance & Renovation
 - Budgeting & Cost Control
 - Health, Safety & Regulatory Compliance
 - Service Level Agreement (SLA) Management
 - CCTV & Access Control Systems
 - Risk Assessment & Incident Management
 - Customer & Resident Relations
 - Procurement & Inventory Control
 - Operational Reporting & Documentation
 - Maintenance Planning & Scheduling
 - Microsoft Office Suite (Word, Excel, PowerPoint)
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PROFESSIONAL EXPERIENCE

Senior Electrical Supervisor/Engineer & Facility Manager

Waterplace Residents Association

Lagos, Nigeria

December 2006 – Present

- Lead and oversee electrical maintenance and facility operations across a residential estate comprising **20 duplex buildings** ensuring the reliable, safe and efficient operation of electrical systems, building infrastructure and common facilities; **including generators, transformers, electrical panels, lighting systems and related infrastructure.**
- Supervise a team of **5-6 maintenance personnel**, assigning tasks, monitoring performance and ensuring timely resolution of electrical and facility related issues
- Lead the diagnosis, troubleshooting, repair, maintenance and installation of electrical systems and equipment across individual residential buildings and shared estate facilities.
- Inspect electrical installations and equipment, identify faults and potential risks and coordinate appropriate corrective and preventive actions.
- Supervise and coordinate external electrical contractors and service providers, ensuring quality workmanship, timely completion and adherence to required safety standards.
- Plan and implement preventive and corrective maintenance programs to minimize electrical equipment downtime, recurring faults and operational disruptions.
- Prepare electrical maintenance reports, incident reports and operational updates for management.
- Oversee and conduct general facility maintenance, inspections and day-to-day estate operations including building maintenance, security-support systems and common area infrastructure.
- Coordinate and supervise **3-4 external contractors and service providers monthly**, ensuring quality workmanship, timely delivery and compliance with agreed service standards.
- Supervise electrical installations, upgrades, wiring, repairs and maintenance work across the estate including the individual housing units and common facilities.

SELECTED ACHIEVEMENTS

- **Established the initial electrical wiring and infrastructure for the 20-duplex estate during its construction phase**, creating the foundation for subsequent electrical maintenance and upgrades.
 - **Reduced maintenance response time by 30%** through improved vendor coordination and reporting processes.
 - Successfully supervised electrical and building works associated with the **renovation and upgrade of the 20-duplex estate.**
 - Maintained reliable electrical and facility operations across a **20-duplex residential estate**, coordinating internal maintenance personnel and external contractors.
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Electrical Supervisor & Facility Manager

Nal Asset and Management Trustee Ltd.

Lagos, Nigeria

August 2004 – July 2006

- Supervised the maintenance and repairs of electrical systems and installations across the organization's facilities.
- Led the identification, troubleshooting and resolution of electrical fault and maintenance within the premises.
- Supervised external contractors, ensuring compliance with applicable **IEE regulations and required technical standards.**
- Developed and implemented preventive maintenance schedules to support the reliability and proper functioning of electrical systems and equipment.
- Coordinated operational reports and presented regular updates to managements.
- Ensured electrical and facility maintenance activities complied with applicable **health, safety and environmental regulations.**

SELECTED ACHIEVEMENT

- Successfully supervised completion of renovation on electrical and building projects within budget and timeline.

Electrical Maintenance Officer

Guaranty Trust Bank [GTBank]

Lokoja, Kogi State

2002 - July 2004

- Performed electrical maintenance and technical support for banking facilities, ensuring reliable operation of electrical installations and equipment.
- Diagnosed and rectified electrical faults affecting power supply, lighting and other electrical installations within the bank premises.
- Provided hands-on electrical engineering and maintenance support within a commercial banking environment, contributing to the reliability and continuity of essential electrical services.
- Responded to electrical breakdowns and maintenance emergencies, carrying out corrective works to restore normal operations.

Key Contribution

- Provided comprehensive **electrical engineering and maintenance support within a commercial banking environment**, helping maintain reliable electrical services and minimize disruption to branch operations.

Property/Project Officer

AOP Engineering Consultants

Wharf Road, Apapa.

Lagos, Nigeria

March 2000 – September 2002

- Provided field technician support, including troubleshooting and maintenance of electrical systems and appliances.
- Supported building maintenance activities and coordinated contractors to ensure required work was completed effectively.
- Assisted with project planning, budgeting, and execution of electrical and building-related projects.
- Conducted property inspections and prepared condition reports to identify maintenance and repair requirements.
- Supported the procurement and management of maintenance materials, equipment and inventory.
- Assisted with the coordination and monitoring of ongoing maintenance and project activities.

Key Contribution:

- Supported the successful execution of electrical and building maintenance projects, gaining practical experience in **electrical works, project coordination and property maintenance.**

EDUCATION

Higher National Diploma (HND), Electrical and Electronics Engineering

Lagos State Polytechnic – 2014

Ordinary National Diploma (OND), Electrical and Electronics Engineering

Lagos State Polytechnic – 2010

Certificate of Attendance, The Nigerian Society of Engineering Technicians

2010

Federal Technical College, Yaba Lagos.

Electrical Training 2004

Trade Test (Grades 1 & 11) on Electrical 2001.

Ministry of Labour & Productivity Certificate - 2001
Lagos State.

Certificate of Competence, Electrical Works
Lagos State, 1992

TECHNICAL SKILLS

- Installation of all Electrical Apparatus & Equipment
- Electrical Systems Maintenance & Troubleshooting
- Electrical Installation & Wiring
- Facility Management Systems
- CCTV & Access Control Systems
- Preventive & Corrective Maintenance
- Basic Electrical & Mechanical Systems
- Generators, Transformers & Electrical Panels
- Electrical Testing & Fault Diagnosis
- Maintenance, Planning & Scheduling

REFERENCES

Available upon request.