

EFFIONG IMAOBONG

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CAREER OBJECTIVE

Goal-oriented and enthusiastic graduate looking for an opportunity to launch my career. With a solid foundation in good communication and problem solving skills, I am eager to contribute to a dynamic team, learn from experienced professionals, and work towards achieving both personal and organizational goals.

WORK EXPERIENCE AND ACCOMPLISHMENT

HOUSE OF TRINIKS, LAGOS

08/2025- 09/2026

Receptionist -NYSC

- Manage the reception area, including maintaining cleanliness and organization.
- Schedule appointments and meetings as requested.
- Assist with administrative tasks such as filing, data entry, and document preparation.
- Receive and sort mail and deliveries.
- Monitor and maintain office supplies inventory.

THE LABEL STORE, LAGOS

08/2024- 07/2025

Sales Representative -I.T

- Assist customers with any queries including showing them where items are.
- Stack the shelves and display areas including fridges and freezers.
- Clean the shelves and keep store neat and tidy.
- Go around the aisles taking note of which stock needs replacing.
- Remove goods from the shelves which are past their sell-by date.

ACADEMIC QUALIFICATIONS:

Osun State University, Osun State. Nigeria. *B.Sc Marketing* 2024

Penny International School, Lagos Nigeria. *WAEC* 2018

PERSONAL SKILLS AND ATTRIBUTES:

Good communicate Skills	Ability to learn
Problem solving skills	Creativity skills
Analytic abilities	Leadership skills

REFEREES:

Available on Request