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OBJECTIVE

Enthusiastic and results oriented recent graduate with a Bachelor of Science in Library and Information Science seeking a challenging role where I can apply my technical expertise, lead collaborative projects and contribute to innovative solutions in an informative environment.

EXPERIENCE

- | | |
|-----------------------|--|
| April 2025 - Dec 2025 | <p>Kajola Local Government Secretariat, Okeho, Oyo State, NG
Kajola Health Authority Intern (NYSC)</p> <ul style="list-style-type: none">• Contributed to health informatics and clinical knowledge management.• Enforce easy navigation of complex medical databases, manage digital assets, and support evidence-based research.• Committed to improving healthcare outcomes by ensuring medical professionals have seamless access to accurate, timely information. |
| Jan2025 -March 2026 | <p>Kajola Local Government Secretariat, Okeho, Oyo State, NG
Kajola NIMC Intern (NYSC)</p> <ol style="list-style-type: none">1. Records and Information Management2. Data Organization and Documentation3. Information Retrieval and User Support4. Digital Information Management |
| July 2023 - Nov 2023 | <p>Kwara State Public Library Board
Library Intern(SIWES)</p> <ul style="list-style-type: none">• Increase the diversity and relevance of the library collections• Increased library Developed and implement new collection development policy |

- Usage by 20% through effective outreach and time management skills

EDUCATION

2025 – 2026	Certificate of National Youth Service Corps (NYSC)
2019 - 2024	Bachelor of Science in Library and Information Science University of Ilorin
2011 – 2017	Government day Secondary School Odo-Okun, Sawmill, Ilorin, Kwara State
2003 – 2010	Ayo Son Nusery and Primary Sch, Baboko, Ilorin, Kwara State

SKILLS

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Strong written and verbal communication skills
- Excellent research and analytical skills
- Social media management experience (e.g., content creation, scheduling, analytics)
- Ability to work independently and as part of a team

ACHIEVEMENTS & AWARDS

1. Outstanding tutor of the year by Association of Library and Information Science student
2. • Recognized as one of the 50 most reputable student, Faculty of Communication and Information Sciences, University of Ilorin from 2020-2025 academic session
3. Trainee (Siwes) •Increase the diversity and relevance of the library collections
 - Increased library Developed and implement new collection development policy
 - Usage by 20% through effective outreach and time management skills

INTERESTS

Sport
Reading

Designing and drawing
Surfing

ACTIVITIES

Watching documentaries and Sport over the weekend

LANGUAGES

- English • Yoruba
- Read - English, yoruba • Write - English

ADDITIONAL INFORMATION

Data Analyst
Sport Analyst
Researcher
Book cover Design

REFERENCE

Mr. Zubair Dauda Olalekan – National Identity Management Commission Abuja
Assistant Chief Identity Officer
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BELLO JIBRIL DAYO