

FRANCIS
KOFOWOROLA

JUNIOR ACCOUNTANT

+234 09118950281

franciskofoworola20@gmail

l.com

https://www.linkedin.com/in/francis-kofoworola-77375538b

PROFILE

A proactive and customer-focused graduate with experience in laboratory operations, quality control, and administrative responsibilities. Possesses strong communication, organizational, and interpersonal skills, with the ability to build positive relationships and provide excellent support. Quick to learn, adaptable, and committed to delivering high-quality service while contributing to team and organizational success.

WORK EXPERIENCE

2025 - PRESENT

Primestar Nigeria Enterprises

Junior Accountant

- Process and maintain accurate records of invoices, waybills, payment vouchers, and daily cash transactions while ensuring proper financial documentation.
- Handle cash and cheque payments, maintain bank files, and support day-to-day accounting operations with accurate record-keeping.
- Manage customer records and provide professional customer support by handling inquiries, resolving issues, and following up as needed.
- Organize and maintain financial and administrative documents, ensuring accuracy, compliance, and efficient retrieval of records.

2024-2025

Wild Orchard Internation Industries

Quality Control Supervisor

- Supervised daily packaging operations, ensuring efficient workflow and adherence to production schedules.
- Inspected laundry pod products to ensure they met quality standards and regulatory requirements before distribution.
- Monitored production processes, resolved quality issues, and ensured compliance with company quality control procedures.

EDUCATION

2014-2020

ASCENSION COLLEGE IMEKE

- Secondary school Certificate

2020-2024

CRAWFORD UNIVERSITY

- Bachelor of Science in Microbiology
- GPA: 4.11/5.00

SKILLS

- Strategic Planning
- Digital Marketing
- Teamwork
- Content creation
- Video editing
- Effective Communication
- Critical Thinking

LANGUAGES

English

Yoruba

Phone: 09118950281

Email : franciskofoworola20@gmail.com

REFERENCE

Ajibowo Oluwaseyi
Director Primestar Nig Ent
08036963261