

AMAECHI CHIKA JOSEPHINE

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PROFILE

Recent Chemistry Education graduate and NYSC Corps Member with skills in research, project coordination, and health, safety & environmental awareness, seeking to contribute to a dynamic organization while growing professionally.

OBJECTIVE

Driven graduate of Chemistry Education and serving NYSC Corps Member with experience in data analysis, ICT tools, project coordination, and research. Skilled in problem-solving, teamwork, and sustainability initiatives, I am eager to contribute to a forward-thinking organization by applying my skills to support innovation, efficiency, and growth.

Skills

- Data Analysis & Process Improvement
 - ICT & Digital Tools (Microsoft Office Suite, IT Essentials)
 - Project Coordination & Team Collaboration
 - Leadership & Effective Communication
 - Problem-Solving & Critical Thinking
 - Time & Resource Management
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WORK EXPERIENCE

Analysis & Project Coordination Intern



DataTech Initiatives, Lagos

Jan 2022 – Feb 2022

- Assisted in collecting, analyzing, and presenting data to support project decisions.
- Organized and tracked project activities, improving communication across teams.
- Conducted research on analytical methods to enhance project outcomes.
- Supported documentation and reporting for stakeholders.

Research Assistant

University of Lagos, Nigeria

Jun 2024 – Aug 2024

- Conducted data collection and analysis on sustainability-focused projects.
- Promoted recycling and upcycling initiatives across the university community.
- Assisted in organizing workshops and awareness campaigns on resource management.
- Documented findings for integration into university sustainability reports.

Virtual Intern

ALX Africa Professional Foundation Program

Sep 2024 – Oct 2024

- Completed intensive training in data analysis, project management, ICT, and communication.
- Worked on collaborative projects that strengthened adaptability and teamwork.
- Enhanced personal branding and professional communication skills.

- Gained practical knowledge in IT essentials and digital workplace tools.
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VOLUNTEER EXPERIENCE

Volunteer Coordinator

Community Green Initiative, Lagos

Jun 2023 – Aug 2024

- Coordinated large-scale community clean-up campaigns with 100+ participants.
- Delivered education on sustainable waste management practices.
- Partnered with local organizations to champion eco-friendly initiatives.

Mentor – Student Tutoring Program

Youth Education Foundation, Lagos

Mar 2023 – May 2023

- Provided tutoring in Mathematics, Science, and English.
 - Designed personalized study materials to meet students' needs.
 - Supported students in building confidence and achieving academic success.
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EDUCATION

University of Lagos, Nigeria

B.Sc. Chemistry Education

Graduated: August 2024

CERTIFICATIONS

- IT Essentials – Cisco Networking Academy (2017)
- Citizenship and Leadership Training (2015)
- 21st Century Entrepreneur Ambassador (2020)
- AIX Africa professional foundation (2024)