

NANBOL ERNEST SIDI

Address: Gura Topp, Rayfield Jos, Plateau State, Nigeria

Tell: 08126434994/08147154221

Email: ernestsidinanbol@gmail.com

CAREER OBJECTIVES:

To pursue my career in progressive and professionally managed organizations, this will provide adequate opportunities and environment to draw upon my knowledge experience and clear strengths for mutual benefits.

PERSONAL DATA:

Sex:	Male
Date of Birth:	30 th March, 2000
State of Origin:	Plateau State
LGA:	Langtang North
Marital Status:	Single
Religion:	Christianity
Nationality:	Nigerian
Spoken Languages:	English, Hausa

ACADEMIC QUALIFICATION AND CERTIFICATES

St. Augustine Private School. (First School Leaving Certificate)	2012
St. Augustine's Academy Langtang. (West African School Certificate)	2022
National Open University of Nigeria (B.sc Criminology & Security Studies)	2025-Date
Balisco Computer Training Center	2014
Apex Empire Venture	2022

WORKING EXPERIENCE

BALISCO COMPUTER BUSINESS CENTER	2014
- I work as a computer operator. (Typsetting, Designs, Internet Services) - I also serve as an instructor to students who enroll to learn computer.	

- I given information to people about the business center.
- I answer questions and make informed suggestions to enhance the business center.
- I advertise the center's activities and productivity.
- I also supervised operations within the organization
- I also maintained and service the system when it's misbehaving.
- I also run system installation and system upgrade.

ST. AUGUSTINE'S ACADEMY LANGTANG

2021

- I work as an office secretary, admin officer and registration officer.
- I handle the school typing of questions papers.
- I handle students registration like WAEC and NECO respectively.
- I also carried out other duty assigned to me by the management.
- I also maintained and service the system when it's misbehaving.
- I also run system installation and system upgrade.

DE-OMEGA COMPUTER BUSINESS CENTER

2023

- I work as a computer operator. (Typsetting, Designs, Internet Services)
- I also serve as an instructor to students who enroll to learn computer.
- I provide information to people about the business center.
- I also supervised operations within the organization
- I answer questions and make informed suggestions to enhance the business center.
- I advertise the center's activities and productivity.
- I also maintained and service the system when it's misbehaving.
- I also run system installation and system upgrade.

COMPUTER SKILLS:

- Competent in Microsoft Office
- Corel Draw Designs

- Canva Graphics
- Competent in Google workspace(Docs, sheets and calendar)
- Efficient handling of digital card terminals and mobile payment platforms

HOBBIES:

Juggling, Reading, Playing Volleyball, Writing and Research

PERSONAL SKILLS:

- Computer literacy
- Good communication and interpersonal skills
- Setting and achieving goals at high standard and quality
- Self-motivated and ability to learn fast, ability to study
- I am able to work creatively and independently with minimal or no supervision
- Ability to work in a fast paced environment
- I work well within teams, as a team player or team leader
- Ability to think productively and multitask

REFEREES:

In-Request