

OGILI PAUL UJAH

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PROFESSIONAL SUMMARY

Multifaceted and results-driven field operations and customer acquisition professional with over 4 years of experience across automobile financing, digital enumeration, public health monitoring, and community engagement. Proven ability to manage multi-sector projects, onboard clients, and execute data-driven campaigns for organizations including WHO, NASSCO, Ecobank, and Autocheck. Demonstrates strong competencies in field coordination, client onboarding, digital tools (AppSheet, KoboCollect), immunization monitoring, and public outreach. Passionate about using technology and grassroots mobilization to drive social impact, financial inclusion, and service excellence.

KEY ACHIEVEMENTS

- ◆ Secured a financing deal with a key Abuja dealership worth ₦40 million, resulting in a 20% growth in Autocheck's vehicle financing volume within one month — **Acquisition Associate**
- ◆ Led successful data capture of an entire displaced community of 156 persons in 48 hours, enabling them to access emergency social benefits — **Enumerator**
- ◆ Uncovered a major underserved area of 200+ unvaccinated children, prompting immediate deployment of rapid-response teams within 24 hours — **Independent Monitor**
- ◆ Led a sensitization campaign using local cultural influencers that achieved 85% vaccine uptake in a vaccine-hesitant LGA — **Community Engagement Officer**

CORE SKILLS AND COMPETENCIES

- ◆ **Data Collection & Digital Tools Proficiency:** Skilled in using platforms like AppSheet, KoboCollect, and NASSCO Toolkits for efficient data gathering, monitoring, and real-time reporting in both financial and public health contexts.
- ◆ **Field Coordination & Community Engagement:** Adept at planning and executing large-scale field campaigns, community sensitization, and mobilization initiatives, ensuring strong participation and effective message delivery across diverse populations.
- ◆ **Client Onboarding & Loan Processing:** Experienced in automobile financing, equity release, and dealer acquisition, with a strong record in managing client portfolios and driving loan approvals through thorough documentation and digital systems.
- ◆ **Report Writing & Documentation:** Proven ability to generate comprehensive operational reports, audit summaries, outreach documentation, and field feedback to support program evaluation and decision-making.
- ◆ **Problem Solving & Stakeholder Communication:** Excellent at identifying operational gaps, escalating issues, and collaborating with health officials, IT teams, or corporate partners to resolve challenges and enhance service delivery.

WORK EXPERIENCE

ACQUISITION ASSOCIATE

[Sept 2024 – Present]

Autocheck Market Nigeria Limited – Abuja

- ◆ Onboarded 45+ auto dealerships to Autocheck's financing platform, improving dealer financing adoption by 35%.
- ◆ Processed over 100 vehicle financing applications monthly, ensuring 95% documentation accuracy using AppSheet tools.
- ◆ Facilitated ₦120M+ in dealer and customer auto loans, accelerating sales and reducing financing turnaround time by 30%.
- ◆ Oversaw equity release operations for vehicle owners, processing ₦50M+ in disbursed cash loans with 98% repayment compliance.

EDUCATION

Kogi State University, Anyigba.

- Bachelor of Arts (B.A),
Philosophy, 2020

Federal Polytechnic Idah, Kogi State.

- National Diploma (ND),
Public Administration,
2013

AREAS OF EXPERTISE

Field Data Collection
Digital Enumeration
Community Engagement
Public Sensitization
Immunization Campaign
Monitoring (Polio, HPV,
COVID-19)
Monitoring & Evaluation (M&E)
Administrative Coordination
Stakeholder Management
Assessment & Reporting
Customer Experience
Client Acquisition
Auto Financing
Documentation

TECHNICAL SKILLS

ODK Collect/KoboCollect |
AppSheet | Google Workspace
(Gmail, Calendar, Docs, Sheets,
Drive) | Microsoft Office Suite

- ◆ Supports internal team with AppSheet deployment for digital tracking, which improves customer onboarding efficiency.

ENUMERATOR – NASSCO/NIN Integration

| May 2024 — Aug 2024 |

Kogi SOCV/NASSCO Program

- ◆ Collected detailed socio-economic and biometric data for 1,000+ individuals using the NASSCO digital toolkit, achieving 100% geo-location tagging accuracy across all assigned enumeration zones.
- ◆ Investigated and corrected 70+ data inconsistencies, ensuring precise linkage between individuals' National Identification Numbers (NINs) and the National Social Registry database.
- ◆ Conducted targeted sensitization and awareness sessions in 5+ underserved communities, which led to a 45% increase in voluntary participation during the enumeration exercise.
- ◆ Collaborated closely with field supervisors and IT support teams to resolve technical challenges with mobile devices and survey tools, maintaining a 96% daily data submission success rate.
- ◆ Maintained real-time reporting and documentation integrity by submitting error-free data uploads within designated timeframes, contributing to the project's overall data quality rating.

INDEPENDENT MONITOR – OBR1 Polio & Meningitis Immunization

| Jan 2025 |

World Health Organization (WHO), Kogi State

- ◆ Supervised the field performance of 120+ vaccination teams during the OBR1 campaign, monitoring compliance with immunization protocols and promptly flagging critical gaps for supervisory follow-up.
- ◆ Conducted 150+ structured house-to-house and public space surveys, accurately verifying the immunization status of 2,500+ children through finger marking and parent interviews.
- ◆ Identified 37 missed or underserved settlements, escalating the information to local health authorities and facilitating rapid-response immunization interventions.
- ◆ Monitored and validated vaccine administration processes in real-time, ensuring strict adherence to finger-marking protocols and consistent documentation on end-process monitoring forms.

MYSTERY SHOPPER (Field Auditor)

| June 2024 |

Ecobank Headquarters, Lagos

- ◆ Conducted covert evaluations across 1 Ecobank branch, assessing frontline staff behavior, adherence to customer service standards, and alignment with corporate service expectations.
- ◆ Identified 25+ critical service delivery gaps, including delayed response times and non-adherence to greeting protocols, leading to the rollout of a targeted customer experience retraining program.
- ◆ Assessed facility cleanliness, layout, and environmental orderliness within banking halls, submitting structured audit feedback to internal compliance teams for corrective improvements.
- ◆ Detected and documented 3 major breaches in customer data privacy and handling, which triggered urgent internal reviews and policy reinforcement across affected branches.

COMMUNITY ENGAGEMENT OFFICER – HPV Vaccine Micro-Planning

| April 2024 |

Kogi State Primary Health Care Board

- ◆ Spearheaded HPV vaccine micro-planning across 3 Local Government Areas (LGAs), working in close collaboration with 15 health officials and community leaders to ensure targeted resource allocation and campaign readiness.
- ◆ Led community sensitization campaigns, engaging over 600 parents and guardians through town hall meetings and door-to-door visits, which resulted in a significant uptick in vaccine acceptance and turnout.
- ◆ Oversaw cold chain monitoring and vaccine distribution at designated centers, ensuring zero spoilage, loss, or breach in vaccine temperature integrity throughout the campaign.

(Outlook, Word, Excel, PowerPoint) | Zoom, Microsoft Teams, Google Meet | CRM Software

LANGUAGE

English

- ◆ Recruited, trained, and supervised a team of 20+ local volunteer mobilizers, equipping them with advocacy tools and outreach strategies to effectively reach under-vaccinated and hard-to-reach populations.

GENERAL SECRETARY

| April 2023 – Oct 2023 |

A.B-Factor Global Concept Ltd, Lokoja

- ◆ Composed and reviewed over 50 high-quality business documents, including proposals, memos, contracts, and internal letters, contributing to seamless communication with clients, vendors, and executive leadership.
- ◆ Coordinated and scheduled weekly staff meetings, recorded detailed minutes, and ensured 100% next-day dissemination, enabling prompt follow-ups and task accountability across departments.
- ◆ Designed and implemented a comprehensive digital filing and indexing system, reducing document retrieval time by 60% and enhancing operational efficiency for administrative tasks.
- ◆ Planned and executed logistics for 4+ high-level stakeholder meetings, managing invitations, venue coordination, materials preparation, and follow-ups, resulting in well-structured and timely engagements.

CALL AGENT – COVID-19 Mass Vaccination Campaign

| Aug 2020 – Jan 2022 |

Kogi State Ministry of Health/NCDC

- ◆ Responded to over 2,000 inbound and outbound calls from the public, providing detailed information on COVID-19 vaccine eligibility criteria, locations, scheduling procedures, and general health guidelines, thereby increasing community access and awareness.
- ◆ Maintained and updated real-time call logs, follow-up actions, and vaccination appointment records with 100% accuracy, ensuring seamless data integration with the state's COVID-19 vaccination tracking system.
- ◆ Successfully identified and assisted over 350 vulnerable individuals—including the elderly, people with disabilities, and immunocompromised residents—by coordinating home-based vaccination or directing them to the nearest accessible health facilities.
- ◆ Achieved an 85% first-contact resolution rate, promptly addressing questions, concerns, and complaints without the need for escalation, which significantly reduced the workload of on-ground health personnel and improved overall campaign efficiency.

ADDITIONAL EXPERIENCE

Surveyor at World Health Organization (PAPA-LQAS), Kogi, Dec 2023

Class Teacher at Ifeoluwa International College, Kwara, Jan 2021 — Jan 2022

Traffic Officer at Kogi State Traffic Management Authority, Feb 2019 — Jan 2021

Research/Admin Assistant Intern at National Inland Waterways Authority, Lokoja, Feb 2014 — Feb 2015

Marketing Assistant at Success World Global Service, Jan 2014 — Feb 2014

Assistant General Secretary at National Association of Public Admin Students, Feb 2012 — Dec 2013

Community Health Volunteer at Icheke Primary Healthcare, Kogi, Nov 2009 — Nov 2011

TRAINING AND CERTIFICATIONS

Agricbusiness Training Organised by YAS, youth in Agricbusiness, 2025

Business Training by International Institute of Tropical Agriculture, 2025

Practical Training – The Heaven Decor Global Services Ltd, 2024

Entrepreneurship Program – National Association of Small Scale Industrialists, 2023

Africa Agenda 2063 Digital Ambassador | International Volunteering | Introduction to Monitoring &

Evaluation | Disaster Risk Reduction | Emergency & Disaster Response – La Plage MetaVerse, 2023

Introduction to Cybersecurity – School of Security Technology, Lagos, 2022

Stay Safe 2.0 Global Edition – La Plage MetaVerse, 2022