

OMAFU FAVOUR ALADI

Behind First Kids Secondary School, Mararaba, Nasarawa State.

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CAREER OBJECTIVE:

Detailed oriented finance graduate with experience supporting government programs, including fund disbursement and budget tracking. I am eager to apply financial and analytical skills in your esteemed organization to support effective financial operations and reporting. Also, to carry out assigned responsibilities effectively towards the achievement of organizational goals within stipulated time.

EDUCATIONAL QUALIFICATIONS/CERTIFICATIONS:

- University of Jos, Plateau State. 2018 – 2024
B.Sc. Banking and Finance
- National Youth Service Corps (NYSC) 2025 – 2026
- United Secondary School, Oturkpo, Benue State. 2011 – 2017
Senior School Certificate Examination (SSCE)
- Certification in Front Desk Management 2026
- Certification in Customer Service Representative 2026
- Certification in Human Resource Management – In Progress
- Certification in Project Management and Evaluation – In Progress

WORK EXPERIENCE:

New Era Pilot Science School, Rugan – Juli, Mararaba, Nasarawa State. 2026

Job Role: Marketing/Business Studies Teacher

- Prepares lesson plans and teaching materials
- Assessed moral values and ensures discipline
- Taught assigned subjects following the school curriculum
- Manages classroom activities and student behavior
- Assessed students through tests, assignments, and classwork

Govt. Junior Sec Sch, Karu Central, Nasarawa State.

2025 – 2026

Job Role: Classroom Teacher (NYSC Intern)

- Taught assigned subjects following the school curriculum
- Prepares lesson plans and teaching materials
- Manages classroom activities and student behavior
- Assessed students through tests, assignments, and classwork
- Assessed moral values and ensures discipline

Sky Edge Enterprise Limited, Oturkpo, Benue State.

2024 – 2025

Job Roles: Office Assistant

- Supported in the implementation of government led digital skills training program aimed at empowering youth
- Assisted in the day-to-day program management including scheduling, stakeholder coordination, and logistics.
- Played a key role in overseeing the disbursement of program funds, ensuring transparency and adherence to budgetary guidelines.

SKILLS:

- Microsoft Office Skills (Word, Excel, Outlook)
- Time Management
- Clear Written and Communication Skills
- Organization Skills
- Classroom Management
- Multitasking
- Office Administration
- Front Desk Management

REFEREES:

- **MR INALEGWU FRANK UJI**
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