

OBU, GODWIN UDOKA

Lagos, Nigeria | godwinobu@gmail.com | +234 813 807 6909

Profile Summary

Accounting professional with 4+ years of experience in **banking, retail, and corporate finance operations**. Skilled in **financial reporting, reconciliations, budgeting, payroll, and compliance**. Adept at using **accounting software (Tally, Excel, MS Office)** to improve accuracy and efficiency. Currently pursuing **ICAN certification (ACA-in-view)** with strong expertise in **audit support, internal controls, and financial analysis**.

Core Skills

- Financial Analysis & Reporting
- Preparation of Financial Statements (IFRS, GAAP)
- Budgeting & Forecasting
- Payroll Management
- Accounts Payable & Receivable
- Inventory & Record Keeping
- Bank Reconciliation & Audit Support
- Microsoft Excel, MS Office, Tally Accounting Software
- Internal Controls & Compliance
- Communication, Teamwork, Problem-Solving

Work Experience

Accountant | Robust International Commodities Ltd | Lagos, Nigeria Nov 2025 – Present

- Performed daily and monthly reconciliation of export sales across multiple factory locations.
- Prepared and reviewed payment vouchers and receipt vouchers for subsidiaries.
- Conducted bank reconciliations, resolving discrepancies promptly.
- Processed supplier invoices, payments, and credit notes with proper documentation.
- Supported audits and implemented audit recommendations.
- Maintained effective financial and inventory management systems.

Account Officer | Go to Hostel & Lounge | Lagos, Nigeria *May 2025 – Oct 2025*

- Organized and maintained accurate filing systems for financial records.
- Monitored compliance with internal policies and statutory requirements.
- Recorded daily financial transactions in accounting software.
- Prepared daily financial summaries for management decision-making.
- Reviewed departmental expenditure records for compliance.
- Strengthened internal controls and improved inventory management.

Bank Teller | United Bank of Africa | Lagos, Nigeria *Mar 2021 – Apr 2025*

- Processed 100+ deposits, payments, and withdrawals daily with accuracy.
- Resolved client inquiries and complaints, improving customer satisfaction.
- Implemented in-branch ATM card request system, reducing wait times.
- Collaborated with branch team to meet and exceed quarterly sales targets.

Account Officer | Provast Nigeria Ltd | Lagos, Nigeria *Jan 2019 – May 2019*

- Prepared monthly financial statements and management reports.
- Maintained general ledger accounts and accurate bookkeeping.
- Supported bank reconciliations and account reconciliations.
- Managed accounts payable and receivable functions.
- Assisted with audits and compliance checks.
- Processed monthly payroll and staff benefits.

Junior Account Officer | Sweet Sensation Confectionary | Lagos, Nigeria *Jun 2019 – Oct 2019*

- Maintained accurate financial records (AP, AR, GL).
- Assisted in preparing budgets and forecasts.
- Processed invoices, payments, and credit notes.
- Supported financial reporting and internal audits.

Education

- **B.Sc. Accounting** | Federal University of Oye Ekiti | 2023 – 2025
- **HND Marketing** | Yaba College of Technology | 2016 – 2019

Professional Qualifications

- **ICAN (ACA-in-view)** – Foundation Level Passed, Skills Level Ongoing
- **Advanced Diploma in Forensic Accounting & Fraud Investigation** | OGE Business School & AFAR | Jul 2024
- **Financial Modelling & Valuation Analyst (FMVA®)** | Corporate Finance Institute | Sept 2022
- **Advanced Diploma in Taxation & Fiscal Policy** | OGE Business School & ATPL | Aug 2024

References

Available upon request