

GANIYU ABUBAKIR OLATUNDE

EGBEDA LAGOS, NIGERIA.

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Professional Summary

Results-driven Accounting & Finance Professional with over 4 years of proven experience in bookkeeping, financial reporting, auditing, internal controls, inventory management, and tax compliance. Proficient in preparing IFRS-compliant financial reports, utilizing ERP systems, and leveraging the Microsoft Office Suite to enhance financial accuracy, reporting efficiency, and business decision-making. Demonstrated ability to streamline financial processes, strengthen internal controls, ensure regulatory compliance, and deliver actionable financial insights that support strategic objectives. Recognized for strong analytical skills, ethical integrity, attention to detail, and a proactive approach to driving operational excellence. Committed to adding measurable value to dynamic organizations and multinational corporations through sound financial management, compliance, and continuous process improvement.

EDUCATIONAL BACKGROUND

- ❖ St Luke College, Ibadan (WASSCE)
- ❖ Osun State Polytechnic Iree (OND) in Accounting
- ❖ Federal Polytechnic Offa (HND) in Accounting
- ❖ Lagos State University (BSC in Accounting in View)

DURATION

: 2011

: 2017

: 2022

:IN VIEW

PROFESSIONAL CERTIFICATION

- ❖ ICAN PROFESSIONAL REGISTERED STUDENT MEMBER (SKILLS LEVEL)

WORK EXPERIENCE

DURATION

SENIOR ACCOUNTANT | TWINSFAJA NIGERIA LIMITED:

2025 TILL DATE

MAJOR RESPONSIBILITIES & DUTIES

- ✓ Financial reporting and IFRS compliance
- ✓ General ledger management and account reconciliations
- ✓ Accounts receivable & payable management
- ✓ Cash flow monitoring and treasury management
- ✓ Bank reconciliations and cashbook management
- ✓ Budget preparation and variance analysis
- ✓ Tax compliance and statutory remittances
- ✓ ERP system utilization and financial process optimization
- ✓ Inventory valuation and stock reconciliation
- ✓ Fixed asset management and depreciation accounting
- ✓ Internal controls, risk management, and audit coordination
- ✓ Management reporting and financial performance analysis
- ✓ Multi-branch accounting operations and financial oversight

KEY PERFORMANCE INDICATORS (KPIs):

- ❖ Prepare accurate monthly, quarterly, and annual financial statements in compliance with IFRS and applicable regulatory requirements.
- ❖ Oversee the preparation and review of management accounts, providing timely financial insights to support strategic decision-making.
- ❖ Manage accounts receivable and accounts payable processes to optimize working capital and maintain healthy cash flow.
- ❖ Perform and review bank reconciliations, ensuring the timely resolution of outstanding reconciling items.
- ❖ Monitor daily cash positions and prepare cash flow reports to support effective treasury management.
- ❖ Coordinate budget preparation and conduct variance analysis to identify performance trends and cost-saving opportunities.
- ❖ Ensure timely computation, remittance, and filing of VAT, WHT, PAYE, and other statutory tax obligations.
- ❖ Utilize ERP systems to enhance financial reporting accuracy, automate accounting processes, and strengthen data integrity.
- ❖ Maintain accurate inventory records, supervise stock reconciliations, and ensure proper inventory valuation.
- ❖ Manage the fixed asset register, including asset capitalization, transfers, disposals, and depreciation schedules.
- ❖ Strengthen internal controls by implementing financial policies and monitoring compliance across business operations.
- ❖ Liaise with external auditors, tax consultants, banks, and regulatory authorities during statutory audits and compliance reviews.
- ❖ Supervise and mentor accounting personnel to ensure high standards of accuracy, productivity, and professional development.

ACHIEVEMENT: Strengthened financial reporting and internal control processes by standardizing reconciliation procedures, improving reporting efficiency, enhancing compliance with IFRS and tax regulations, and supporting timely management decision-making across multiple business operations.

WORK EXPERIENCE

DURATION

ACCOUNTANT | ABANI INDUSTRIAL COMPANY LIMITED
MAJOR RESPONSIBILITY & DUTIES

: 2024

- ✓ Accounts receivable & payable Management
- ✓ Customer & vendor management
- ✓ Bank reconciliations & receipt postings
- ✓ Inventory and cost accounting
- ✓ Budgeting and variance analysis
- ✓ Fixed asset management and depreciation
- ✓ Monthly and year-end closing
- ✓ Tax compliance support and statutory reporting
- ✓ Internal controls support and audit support
- ✓ Production cost and efficiency analysis (such as how well resources are being used)
- ✓ Manager.io accounting software use for financial records

KEY PERFORMANCE INDICATORS (KPIs):

- ❖ Manage timely and accurate month-end and year-end financial closings
- ❖ Utilize MANAGER.IO systems effectively for day-to-day financial operations
- ❖ Maintain accurate customer and vendor master data in MANAGER.IO
- ❖ Oversee accounts receivable and payable processes for over 300+ stores and vendors, to ensure smooth cash flow
- ❖ Perform and review bank reconciliations and ensure accurate receipt postings
- ❖ Monitoring cheque payments by verifying amount, dates & invoices, ensuring accurate payment processing.
- ❖ Handle inventory and cost accounting for raw materials, WIP, and finished goods
- ❖ Maintain and update fixed asset register records, including depreciation schedules
- ❖ Prepare budgets and conduct variance analysis to support financial planning
- ❖ Ensure full compliance with financial standards, tax regulations and support audit processes
- ❖ Implement and monitor internal controls to ensure policy compliance
- ❖ Support statutory remittances and filing of tax returns.

ACHIVEMENT: Optimized the month-end closing process, reducing completion time by 20% while maintaining 100% accuracy in financial reporting.

WORK EXPERIENCE:

DURATION

ACCOUNT OFFICER | ICL SUPPORT SERVICE LTD

: 2023

KEY RESPONSIBILITIES:

- ❖ Perform daily book-keeping tasks with accuracy and attention to detail.
- ❖ Managing accounts receivable and follow up on outstanding payments.
- ❖ Perform bank reconciliations and other reconciling tasks as needed.
- ❖ Enter and verify the accuracy of financial transactions.
- ❖ Cheque writing function & Effective Cash flows Management.
- ❖ Petty cash custodian (managing petty cash float and reimbursement)
- ❖ Collaborate with financial officer to manage payroll activities and release salaries.
- ❖ Assisting monthly remittance of payee and assisting filing tax returns.

ACHIVEMENT: Maintained timely transaction recording and ensured accuracy in financial reporting.

WORK EXPERIENCE

DURATION

STOCK KEEPER | CHI FARM LIMITED

: 2012

RESPONSIBILITIES:

- ❖ Careful monitoring and proper management of stocks:
- ❖ Scrutiny of material requisition slip:
- ❖ Close supervisory and issuing of raw material to production floors:
- ❖ Regular update of bin cards:
- ❖ Inventory count and stock Audit reporting.

ACHIVEMENT: Maintained accurate stock reports and ensured the safe custody of raw materials, supplies, and finished products.

WORK EXPERIENCE

DURATION

INTERNAL AUDITOR | CHI FARM LIMITED

: 2019

RESPONSIBILITIES:

- ❖ Conduct internal audits of financial and operational processes across all departments.
- ❖ Evaluate the effectiveness of internal controls and identify areas for improvement.
- ❖ Review financial statements for accuracy and compliance with accounting standards.
- ❖ Provide support during external audits and regulatory inspections.

- ❖ Prepare detailed audit reports, highlighting issues and recommending corrective actions

ACHIVEMENT: Ensured effective internal controls and governance processes at Chi Farms, promoting compliance with policies and regulations while enhancing operational efficiency.

WORK EXPERIENCE

INTERNSHIP TRAINING (Adetiba Nigeria Enterprises)

DURATION

: 2017

ACHIVEMENT

- ❖ Desktop Publishing

NYSC INTERNSHIP (Accounting and Outsourcing Firm based in Anthony Village, Lagos)

: 2023

Served during NYSC year while gaining practical experience in managing accounting functions for multiple clients.

ACHIVEMENT

- ❖ NYSC discharge certificate

WORK EXPERIENCE

POULTRY FARM BOOK-KEEPER (Obafemi Owode-Egba Farm)

DURATION

:2018

RESPONSIBILITIES:

- ❖ Keeping management information system timely records.
- ❖ To generate detailed reports on various aspects of farm operation.
- ❖ Keeping information system to monitor the state of the birds in the poultry.
- ❖ Drugs, vaccination and regular mortality rate reports.

ACHIVEMENT

- ❖ Customer appealing size weighted broiler chickens with low mortality rate.
- ❖ Larger customer-based.

ICT :

Accounting Software:

- ❖ Manager.io Accounting Software
- ❖ Busy ERP System
- ❖ I broker Accounting Software
- ❖ Quick Books Accounting Software
- ❖ I CLASS Accounting Software
- ❖ Proficient in Office Suite

Computer Literacy;

- ❖ Strong MS Word Office ability
- ❖ Data Analysis in MS Excel Spreadsheet
- ❖ Database in Ms Access
- ❖ Animation Presentation in MS Power point

CORE SKILLS

- ❖ Proficiency in Accounting Software, Financial Reporting, and Reconciliation
- ❖ **Sound knowledge of IFRS, taxation, Strong analytical and reporting skill**
- ❖ Good communication and interpersonal skills
- ❖ Strong attention to details and good financial analytical skills
- ❖ Excellent organizational and time-management skills
- ❖ Solid understanding of accounting principles and regulatory requirements
- ❖ Strong knowledge of Accounts Payable and Accounts Receivable processes

LEADERSHIP POSITION HELD

- ❖ Faculty President of school of Business and Management Ospoly-Iree

MERIT AWARDS:

- ❖ certificate of faculty president.

REFEREES**Dr Adewale Samson Dada (CEO-ISIK CONSULTING LIMITED)****09068534274****Mr Akindele Akinbode Augustine (ACA) (Chief Accountant at University of Lagos)****08027618723**