

AKPOVEME PAUL AJIRIOGHENE

+234 8036643958 | paulakpoveme@yahoo.com

PROFILE SUMMARY

Resourceful Financial Accountant with expertise in financial planning, budgeting, issuing statements, disbursements, and the presentation and accurate documentation of accounts. Equipped with solid knowledge of accounting systems and principles. Adept at working in a fast-paced environment while maintaining accuracy. Proficient in the use of industry-standard accounting software with knowledge in divers' accounting software and practices. Skilled in overseeing AP/AR, payroll. Demonstrates success in collaborating with department leaders to enforce budget controls and monitor expenses. Adept at keeping accurate accounting records and assisting customers in setting up new accounts.

CORE COMPETENCIES

- | | | |
|----------------------------------|----------------------------------|---------------------------|
| • Financial Reporting/Management | • Accounts Receivable | • Process Optimization |
| • Audit Management | • Budget and Forecast Management | • Financial Analyst Skill |
| • Bank Reconciliations | • Record Keeping | • Financial Statements |
| • Payroll Management | • Debt Recovery | • Account Payable |

SKILLS HIGHLIGHT

- Skilled in invoicing, bank reconciliation, financial closing analysis, and reporting.
- Solid understanding of loan documentation – preparation, review, closing, and funding.
- In depth analysis on fixed asset management
- Knowledge of international financial reporting standards and proficiency in MS Excel Word.
- Familiarity with debt, derivatives, and short-term investments within a financial services environment

WORK EXPERIENCE

Accountant

November 2025 - Till Date

Rangy Group

- Bank Reconciliation Statement
- Account Receivable Management
- Account Payable Management
- Management Accounting
- Budgeting and Forecasting
- Cost Accounting
- Cash Flow Analysis

Finance Manager

November 2022 - October 2025

A - Z Consultancy Limited

- Bank Reconciliation Statement
- Account Receivable Management
- Account Payable Management
- Management Accounting
- Budgeting and Forecasting

- Cost Accounting
- Financial Reporting
- Internal Auditing and Control
- Cash Flow Analysis
- Policy Development and Implementation

Account Executive
MetroHealth HMO Limited

November 2020 – October 2022

- Bank Reconciliation Statement
- Account Receivable Management
- Account Payable Management
- Monthly Financial Report
- Management Accounting
- Financial Reporting

Accountant
Queens Specialist Hospital

February 2015 – October 2020

- Bank Reconciliation Statement
- HMO Liaison Officer
- Billing and Debt Recovery Management
- Administrative Support
- Financial Reporting
- Inventory Management

Account Officer
Shepherd Specialist Hospital

June 2010 – January 2015

- Bank Reconciliation Statement
- HMO Liaison Officer
- Billing and Debt Recovery Management
- Administrative Support
- Petty Cash Management
- Cash Flow Management
- Inventory Management

EDUCATION

Ekiti State University, Ado Ekiti
 B.Sc. Accounting

2014

TRAINING AND CERTIFICATIONS

Institute of Chartered Accountants of Nigeria (ICAN)

In View