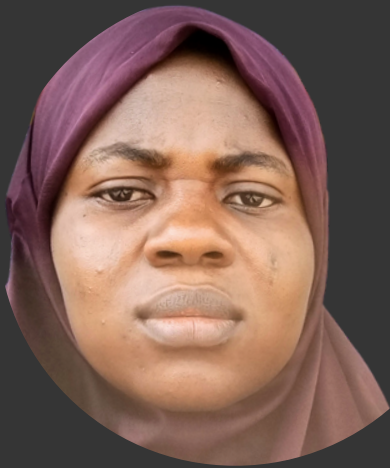




Lamidi

NIMOTA TOYIN

Secretary

Education

Our Lady of Apostle Primary School

Primary School leaving certificate
1995 - 2001

Lagos City Senior college Sabo Yaba Lagos

Secondary School Leaving Certificate
2021 -2007

Polly Communication Computer School

Desktop Publishing
2007

Kwara State Polytechnic Ilorin Kwara State

Higher National Diplomal (HND)
2017

Other Certification

National Youth Service Corps (NYSC) 2019

OMEP Theme: Early Childhood Education 2021
in the 21st Century

Valucon Theme: Inspire module July 2025

Experience

LOSOOG GLOBAL SYSTEM (LAGOS STATE MATERIAL TESTING) 2024-tilldate

Ar-Rahman Montessori School 2021 - 2022
Class Directress

National Youth Service Corp (NYSC) Ojota Junior Secondary School 2018 - 2019
Creative Art Teacher

Akin Akinwumi and Associates 2009 -2012
Secretary

Mich- Glory Ventures 2008-2009
Computer Operator

References

Mr. Osinowo Dare
Lagos State Material Testing
Consultant

Phone: 08033530817

Lamidi Ahmed Quadri
Accountant

Phone:08025684762

Email : Lamidi.a.quadri@gmail.com

About Me

I am a skilled and reliable office Technology and Management professional with over 8 years of experience in administrative and secretarial roles. I have strong expertise in document handling, scheduling, correspondence, and customer service. I am proficient in Microsoft office, exce, Power pint and corel drawl as well as internet research.

I am detailoriented, well organized and capable of managing multiple task efficiently.

☎ 07087280006

✉ Nimota.t.azeez@gmail.com

📍 Ketu Alapere

Skills

- Time Management
- Creativity
- Communication skills
- Typing and data entry
- Orhanisaional Skills
- Graphic design

Language

English

Germany (basic)