

Stephen Chukwuemeka Ozor (Ph. D.)

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Summary

Dedicated Administrator and results-oriented manager with over 13 years of experience in management and administration. Holds a Ph.D. in Accountancy Education with demonstrated expertise in team leadership. Proven track record of designing and implementing strategic initiatives that drive organizational progress and employee engagement. Passionate about fostering holistic success and providing supportive mentorship to staff.

Experience

- **Rome Business School, Ikeja** 2025 - 2026
Lecturer
 - Teaches assigned courses in Finance and Entrepreneurship.
 - Reviews course materials to ensure alignment with program learning outcomes.
 - Design assignments, exams, and projects. Grade coursework and provide timely, constructive feedback to students.
 - Mentors students during and after class.
 - Supports students on projects or business case presentations.
 - Marked examinations and assignments and submitted results within deadlines.
 - Participates in meetings and conferences to contribute to program development discussions.
 - Participates in training opportunities and initiatives at the school.
- **Lina Teresa Foundation Secondary School, Enugu.** 2022 - 2025
School Principal
 - Oversaw the development and implementation of curriculum and instructional programs.
 - Supervised and supported teachers and staff to align efforts with school goals.
 - Created and enforced policies to ensure a safe and effective learning environment.
 - Created a safe and supportive learning environment.
 - Cultivated strong relationships with students and parents to support academic and social development.
 - Organized Parents' Teachers' forum to foster collaboration and discuss student progress.
 - Oversaw daily operations, including budgeting, staffing, and facilities management.
 - Prepared and manage the school budget.
 - Managed the admission process for new students, ensuring a smooth enrolment experience.
- **Institute of Ecumenical Education, Enugu.** 2014 - 2018
Head of Department of Business and Accountancy Education
 - Advocated for research excellence and innovation through targeted initiatives, fostering a culture of academic inquiry and advancement.
 - Developed strategies to enhance research and innovation, resulting in increased departmental engagement and collaboration.
 - Supervised and evaluated academic staff to ensure high standards of teaching and learning, supporting professional development and performance improvement.
 - Delivered mentoring and coaching to academic staff to improve their skills.
 - Managed departmental budget and resources.
 - Coordinated departmental meetings and committees.
 - Maintained departmental records and reports.
 - Handled complaints and concerns from students and staff to resolve issues.
- **Institute of Ecumenical Education** 2012 - 2022
Lecturer, Department of Business and Accountancy Education
 - Delivered engaging lectures, tutorials, workshops, and seminars that facilitated student understanding and participation.
 - Developed innovative curricula and course material for diverse platforms to enhance learning experiences.
 - Conducted research and authored papers, proposals, and journal articles to contribute to academic discourse and knowledge.
 - Attending and participating in meetings, conferences, and other events within and outside of the institution.

- Participated in training opportunities and initiatives at the institution.

Education

- **Enugu State University of Science and Technology** 2022
Entrepreneurship and Business Education (Accountancy)/ Philosophy of Science Degree (Ph. D.)
- **Enugu State University of Science and Technology** 2015
Accountancy Education/ Master of Science Degree (M. Sc.)
- **Enugu State University of Science and Technology** 2007
Accountancy Education/ Bachelor of Science Degree (B. Sc.)

Skills

- Communication
- Teamwork
- Inter-personal
- Management
- Administrative
- Adaptability
- Problem Solving