

TOYIBAT AYOMIDE ATANDA

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PROFESSIONAL SUMMARY

- I am a recent college graduate with a B.Agric. in Agricultural Science from the University of Ilorin.
- Ability to work independently and as part of a team, manage multiple tasks, prioritize workload, and with knowledge of relevant industry regulations and standards.
- I am eager to learn and contribute my educational knowledge, skills, and enthusiasm to a dynamic organization, driving growth and innovation in a challenging role.

SKILLS

- Excellent written and verbal communication skills.
- Strong organizational skills, ability to multitask, priorities, and time management effectively.
- High level of attention to detail and problem-solving abilities.
- Self-motivated and able to work independently with minimal supervision.
- Demonstrate sound judgment and maintain strict confidentiality when handling sensitive information.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).
- Knowledge of Data entry and analysis with S.P.S.S.
- Knowledge of coding and design

EDUCATION

University of Ilorin – Ilorin, Nigeria

December 2018– October 2024

B.Agric, Agricultural Science (Second Class)

Ishefun Community Senior Secondary School– Lagos, Nigeria

September 2014 – June 2017

West African Senior Secondary Certificate (WASSCE)

WORK EXPERIENCE

NYSC Corps Member(in view) (Livestock Management Officer/Admin Officer)
- May 2026

June-2025

Acute Foods and Agro-Allied Limited– Ogun, Nigeria

- Administrative Oversight: Manage daily office operations, including inventory reporting, procurement of supplies, and maintaining detailed records of farm assets.
- Operational Leadership: Supervise a team of workers to ensure adherence to strict hygiene and safety protocols on the farm.
- Supply Chain Management: Coordinate the logistics of livestock movement and feed supply, ensuring zero downtime in operations.
- Reporting: Analyze weekly data on growth and health metrics on livestock to provide actionable insights to senior management.
- Maintained production, Inventory and financial records

Feedmill Intern

T&K Feedmill – Kwara, Nigeria

- Assisted in the formulation and mixing of livestock feed according to nutritional standards.
- Supported inventory management of raw materials and finished products.
- Participated in hygiene and safety procedures to maintain a clean production environment.

PROFESSIONAL CERTIFICATION

3rd International Symposium on Anglo-American Cultural and Literary Studies

December 2024

- Certificate of Participation for oral and technical presentation
- Research Paper: "Adoption of Cassava Processing Technologies and Income of Processors in Kwara State, Nigeria"

- Held in Ankara, Türkiye

REFEREES

Available on request