

# SALAMI SODIQ OPEYEMI

## Contact Details:

✉ salamiopeyemi666@gmail.com

☎ +234 9034 432 554

📍 Plot 9, Block 16, Ilo Awela Street,  
Ota, Ogun State.

## Education:

- **BSc Accounting**  
Esep-Le Bergers University,  
Benin Republic.  
2013-2017
- **(S.S.C.E)**  
Lagos State Model College, Kankon,  
Badagry, Lagos State  
2006-2013
- **First School Leaving Certificate (F.S.L.C)**  
Topmost International Primary School,  
Ipaja Ayobo, Lagos State.  
2002-2006

## Skills:

- Ms. Word – Expert
- Ms. Excel – Expert
- Communication – Expert
- Teamwork – Expert
- Problem Solving – Expert
- Multi-Tasking – Expert

## Hobbies:

- Reading
- Learning new skills
- Travelling
- Music

## Summary

A dedicated and detail-oriented Accounting graduate with sound knowledge of accounting principles, bookkeeping, financial reporting, auditing, budgeting, taxation and financial management. Possesses strong numerical analytical, organizational and communication skills with a keen eye for accuracy and attention to detail. A responsible, hardworking, and adaptable individual with the ability to work effectively both independently and as part of a team, while contributing positively to the goals and objectives.

## Work Experience

**Accounting Officer, OPAY MICROFINANCE BANK, IKEJA, LAGOS STATE**  
2025-Till Date

- Maintained accurate financial records and properly documented daily transactions.
- Prepared and reviewed invoices, receipts, payments and other accounting documents.
- Ensured compliance with accounting procedures, internal controls and company policies.

**Account Clerk, PARDEE FOODS NIG. LTD., TOMORI ESTATE, OTA, OGUN STATE**  
2019-2022

- Assisted the accounting team with financial reports, filing and other routine accounting duties.
- Recorded and maintained accurate daily financial transactions and accounting records.
- Assisted with cash and bank reconciliations and resolve discrepancies.

**N.Y.S.C, VEEVEE PAPER COMPANY, IJOKO, OGUN STATE**  
2017-2018

## References

1. **Mr. Tajudeen Adekunle**

Tel: 08023234079

2. **Mr. Titus Babayemi**

Prin. Env. Health Officer

Ado-Odo/Ota Local Government, Ota

Tel: 07066053792