

ODUSANYA IBRAHIM DAMILOLA

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PROFESSIONAL SUMMARY

Motivated graduate with experience in sales and marketing support, prospective-customer engagement, customer acquisition, relationship building and follow-up. Able to communicate product information clearly, respond to enquiries, maintain customer and sales information, and work toward business-development objectives. Brings additional administrative and reporting experience, with a professional approach to teamwork and learning.

CORE SKILLS

- Sales & Marketing Support
- Customer Relations
- Follow-up & Relationship Building
- Customer Records
- Communication
- Problem Solving
- Prospect Engagement
- Customer Acquisition Support
- Product Information Communication
- Reporting
- Time Management
- Microsoft Word & Excel

PROFESSIONAL EXPERIENCE

Sales & Marketing Agent — Coronation (Access Bank)

February 2025 – Present | Lagos, Nigeria

- Support sales and marketing activities aimed at promoting financial products and services to prospective and existing customers.
- Engage customers professionally, communicate product information clearly and respond to enquiries to support customer needs.
- Assist with customer acquisition, follow-up and relationship-building activities.
- Maintain relevant customer and sales information and support accurate reporting of activities.
- Work toward assigned sales and business-development objectives while collaborating with team members.

Administrative Assistant — Nigerian Armed Forces Resettlement Center (NYSC)

August 2023 – June 2024 | Lagos, Nigeria

- Supported staff, programme registration, scheduling and day-to-day office activities.
- Managed documentation, records and routine reports, building accuracy and organisational skills.

Farm Operations Assistant — Federal University of Agriculture, Abeokuta

2020 – 2021 | Ogun State, Nigeria

- Supported operational planning, resource management and routine farm activities.
- Worked with team members to complete assigned tasks efficiently.

EDUCATION

Bachelor of Agriculture (Animal Breeding and Genetics) — 2023

Federal University of Agriculture, Abeokuta, Ogun State

West African Senior School Certificate Examination (WASSCE) — 2015

Anglican Grammar School, Ifo, Ogun State

First School Leaving Certificate — 2010

First African Church Mission School 2, Aderenle, Ifo, Ogun State

INTERESTS

Reading • Personal Development • Sports • Report Writing • Travelling