

Tiamiyu Rhoda Ayooluwa

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PROFILE SUMMARY

A graduate with a diverse skill set and passion for delivering value to people, organizations and institutions with the ability to achieve excellent results either individually or within a team; looking to bring these positive attributes to a position of trust and responsibility in any world class organization.

PROFESSIONAL WORK EXPERIENCE

Teacher (NYSC) | Timotina Secondary School

15th January – 17th December 2023

- Ensured the students were taught in the simplest way understood by them.
- Coordinated the class & extracurricular activities among students.
- Assisted in general welfare of the students.
- Created lesson plans and scheduled each day to promote maximum student learning and enrichment.
- Completed assignment grading in a timely manner to communicate student progress.
- Consistently acted as a positive role model for school behavioral values and principles.
- Utilized innovative techniques to engage and educate pupils in complex mathematical concepts and methodologies.

Data Analyst (Remote) | Therap Services LLC

6th January – 1st June 2024

- Collection of data
- Maintaining database
- Clearing data, removing duplicates, errors
- Analyzing data
- Documentation of data
- Preparing report

Insurance Advisor | Leadway Assurance Ltd

2nd January 2024 – September 2025

- Found potential clients for insurance plans.
- Oversaw the portfolio of clients.
- Handled policy renewals.
- Provided financial advice and guidance.
- Listened attentively, answered questions and addressed concerns relating to insurance plans.

ROP Programme Coordinator | Stop Infant Blindness in Africa (SIBA)

October 2025 – April 2026

- Coordinated the Retinopathy of Prematurity (ROP) screening programme across 4 centres in Lagos and 1 in Ibadan.
- Maintained and updated programme reports in Excel.
- Contacted patients and booked screening appointments.
- Transported and set up screening equipment at each centre.
- Worked with medical teams to keep screening days running smoothly.

EDUCATION

- **B. Sc. International Law and Diplomacy** 2022
Babcock University, Ilishan-Remo, Ogun State
- **SSCE** 2018
Skylight Comprehensive College Ikola Lagos

PROFESSIONAL QUALIFICATIONS

- Associate Member, Institute of Fraud Examiners 2023
- Graduate member, Nigeria Institute of management 2023

TRAINING

- 3D Epoxy Installation, Institute of Professional Entrepreneurship Development 2023
- Customer Relation Management, New Horizons 2022
- Project Management, New Horizons 2022
- Passenger Ground Service Agent, Lagos Aviation Academy 2026

VOLUNTEERING

- Volunteer, Red Cross

LEADERSHIP POSITIONS HELD

- Member, Welfare Committee, Onyx Graduating Class, Babcock University 2021 – 2022
- Assistant Social Director, Social Director, Testimonial Chapel, Babcock University 2021 – 2022

SKILLS & ATTRIBUTES

- Proficiency in MS Office
- Good communication skills 1
- Good interpersonal skills 2
- Ability to work under pressure 3
- Very good planning skills 4
- Able to work with little or no supervision 5
- Good team player 6

HOBBIES & INTERESTS

- Reading
- Traveling 1
- Meeting new people 2
- Cooking 3
- Listening to music 4

PERSONAL DETAILS

- Gender: Female

REFERENCES

- To be provided on request.