

ADEGOKE OLUWATOBI ISRAEL

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Professional Profile

Detail-oriented and highly organized Banking and Finance professional with strong experience in Accounting, Financial management, Book-keeping, Reporting, and Operational support across hospitality, distribution, and various business sectors. Proven ability to manage financial records, support strategic decision-making through accurate financial analysis, and maintain compliance with established accounting standards. Skilled in budgeting, payroll management, auditing support, and financial reporting with a commitment to accuracy, efficiency, and continuous improvement. Adept at working independently and collaboratively to achieve organizational goals while maintaining high professional integrity.

Expertise

- Financial Reporting
- Budgeting and Forecasting
- Accounts Payable & Receivable
- Payroll Administration
- Proficient in Accounting ERPs
- Financial Analysis
- Record Keeping and Documentation
- Microsoft Office Proficiency
- Data Accuracy and Compliance
- Record Keeping and Documentation
- Audit Support
- Data Accuracy and Compliance
- Team Collaboration

Career Highlight

- Maintained accurate and well-structured financial records that improved reporting efficiency and organizational transparency.
- Supported management decision-making through detailed financial analysis and structured reporting.
- Successfully managed multiple accounting responsibilities including payroll, budgeting, and reconciliation processes

Professional Experience

Accountant

Nigeria

Frozero Food Distribution

2017-2024

- Managed daily accounting operations by accurately recording financial transactions and maintaining updated financial documentation and ledgers.
- Prepared detailed periodic financial reports, summaries, and analyses to support management planning, operational monitoring, and informed decision-making.

- Oversaw accounts payable and receivable functions, ensuring timely processing of invoices, payments, and customer collections.
- Monitored cash flow activities closely and tracked expenses to ensure financial stability and proper resource allocation.
- Assisted in preparing organizational budgets and monitored financial performance against approved targets and projections.
- Conducted regular bank reconciliations and investigated discrepancies to maintain financial accuracy.
- Processed staff payroll while ensuring compliance with company policies and financial regulations.
- Maintained organized accounting systems and documentation to support internal reviews and external audits.
- Assisted management with financial planning, budgeting processes, and forecasting future financial performance.
- Performed account reconciliations regularly to ensure consistency and eliminate discrepancies.
- Monitored revenue streams and operational expenses to maintain financial efficiency and profitability.
- Generated monthly financial performance reports and presented insights to management when required.

Accountant

Nigeria

Savalani Furnitures Nig. Ltd

2024 – Till date

- Reconciliation of creditors and debtors account on a daily basis
- Assist management with financial planning, budgeting processes and forecast future financial performance. Preparing bi-weekly and monthly financial report to management
- Track revenues streams, vendors account, operational expenses to maintain financial efficiency and profitability
- Match invoices against purchase orders and receive documents to prevent overpayment.
- Monitor aging accounts, send payment reminders, and follow up with delinquent customers.
- Maintain organized physical and digital files for all transactions, supporting internal and external audits.
- Calculate charges and generate accurate invoices or refunds based on sales orders.
- Schedule disbursements, prepare electronic transfers, and obtain necessary payment approval.
- Prepared comprehensive financial statements; including income statements,

balance sheets, and cash flow reports with strong attention to detail.

- Managed daily accounting activities, ensuring accurate recording and classification of financial transactions.
- Processed payroll, invoicing, billing, and other financial operations in a timely and organized manner

Education

Higher National Diploma (HND) in Banking and Finance

The Polytechnic, Ibadan

2017 –2019

National Diploma (ND) in Banking and Finance

Moshood Abiola Polytechnic, Abeokuta

2014 – 2016

Senior School Certificate Examination

Vineli Secondary School

2010 – 2013

Professional Certifications

- ICAN in view
- NYSC Certificate of Service
- Diploma in Human Resources Management

References

- Available on request