ALIMI MONSURAT OLAWUNMI

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PROFESSIONAL SUMMARY

A dedicated and energetic professional with a strong background in production and industrial operations, now seeking to leverage excellent communication and interpersonal skills as a **Sales Representative**. Proven track record of punctuality, teamwork, and maintaining high standards of quality. Committed to providing exceptional customer service and driving sales growth through product knowledge and a positive altitude

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WORK EXPERIENCE

Phoenix Steel Company | Production Assistant / Operations 2024 – 2025 * Key Responsibilities:
* Managed daily tasks in a high-pressure environment, ensuring targets were met consistently.
* Communicated effectively with team members and supervisors to ensure smooth operations.
* Maintained a clean and organized workspace, a habit easily transferable to maintaining a professional retail storefront.
Huaou Packaging PLC | Quality Control / Production Staff 2023 – 2024 * Key Responsibilities:
* Monitored product quality to ensure customer satisfaction before distribution.
* Developed a deep understanding of product specifications, aiding in the ability to explain product benefits to potential buyers.
* Handled documentation and inventory tracking with high levels of accuracy.

EDUCATION

Remo Divisional High School *West African Senior School Certificate (WASSCE)* | 2009 – 2015

St. Columcille Catholic School *First School Leaving Certificate (FSLC)* | 2003 – 2009

CORE SKILLS & STRENGTHS

- **Customer Relations:** Ability to engage warmly with diverse groups of people.
- **Sales & Persuasion:** Naturally persuasive with a focus on meeting customer needs.
- **Inventory Management:** Experience tracking stock and managing supplies accurately.
- **Reliability:** Highly punctual with a strong sense of responsibility and integrity.
- **Communication:** Fluent in English and capable of explaining product details clearly.
- **Basic Mathematics:** Proficient in handling cash transactions and calculating discounts.

PERSONAL ATTRIBUTES

- Adaptable and quick to learn new product lines.
- Friendly, approachable, and professional appearance.
- Strong problem-solving skills when dealing with customer inquiries.

REFEREES

Available On Request
