

ABDULLAHI MUSA MUSA

NO.6 GUAVA CLOSE UNGUWAN DOSA KADUNA.

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Email: musaabdullahibm@gmail.com

PERSONAL DATA

Date Of Birth: 16th May 1997

Marital Status: Single

Gender: Male

State Of Origin: Kaduna State.

PROFESSIONAL SUMMARY

Results-driven supervisor with extensive experience in sales, production, and marketing. Proven expertise in team coordination, process optimization, and customer experience enhancement. Adept at harnessing technology to drive efficiency and excellence

EXPERIENCE

1. AL Ihsan General Supplies , Kaduna, Nigeria (2023 – Present)

Supervisor

- Developed and executed sales strategies to drive revenue growth and expand market share
- Managed production processes to ensure efficient delivery of products and services, meeting customer demands and quality standards
- Implemented marketing campaigns to promote products and services, enhance brand awareness, and engage target audiences
- Analyzed sales data and market trends to identify opportunities for growth and improvement
- Collaborated with cross-functional teams to develop new products and services that meet customer needs
- Monitored and optimized production workflows to minimize waste, reduce costs, and improve productivity

2. Transmission Company of Nigeria , Abuja (NYSC) (2022 – 2023)

Desk Officer/ Store keeper

- Gathering, analyzing, and disseminating information to the General Manager
- Preparing reports, documents, and other materials as required
- Coordinating meetings, appointments, and events, as well as managing schedules.
- Assisting with procurement processes, such as identifying stock needs and verifying deliveries.

- Maintaining accurate records of inventory levels, tracking stock movements, and identifying stock discrepancies.

EDUCATION

Nigeria Defense Academy

- Masters Forensic Accounting (in view)

Ahmadu Bello University, Zaria (2023-2025)

- Masters Business Administration(Finance and investments)

Ahmadu Bello University, Zaria (2022)

- B.Sc. Anatomy

Uncle Bado Memorial College, Kaduna (2009 - 2015)

- Senior Secondary School Certificate (SSCE)

Islamic Learning Centre , Kaduna (2003 - 2009)

CERTIFICATIONS

- Project Management (Clemad Global Institute, Abuja)
- Financial management
- Human Resource Management

SKILLS & COMPETENCIES

- Interpersonal Skills
- Customer Relationship Management (CRM)
- Technical Skill (Tailoring)
- Problem-Solving & Conflict Resolution
- Team Leadership & Coordination
- Communication Skills

LANGUAGES

English – Fluent in speaking, reading, and writing.

Hausa – Fluent in speaking, reading, and writing.

REFEREES

1. Abdulkarim Lukman

Assistant Banking Officer.

Lotus Bank, Abuja.

Tel: +2348063731167

2. Muhammad Garba Ruma

Officer II,

NEMA, Abuja.

Tel: +2348112983091.

