

BELLO SAMIAT WURAOLA

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CAREER OBJECTIVE

A motivated and responsible Business Administration graduate seeking an entry-level opportunity to apply strong communication and customer service skills. Eager to gain practical experience, adapt quickly to new environments, and contribute positively to the growth and success of an organization through professionalism and a strong willingness to learn.

EDUCATION

B.Sc. Business Administration

Ekiti State University | 2026

WORK EXPERIENCE

Store Keeper – Moringa Hotel & Suites

Fagba, Lagos | 2021 – 2023

- Maintained accurate stock and inventory records, including receiving, organizing, and tracking goods in and out of the store
- Carried out basic accounting duties, including recording daily transactions and reconciling stock levels against sales and purchase records
- Ensured proper arrangement and storage of items to prevent loss, damage, or shortage

Sales Representative – Pharma Foods

Ijaiye, Lagos | 2025

- Attended to customers, provided product information, and processed sales transactions
- Handled cash payments and maintained accurate daily sales records
- Maintained a clean, organized, and well-stocked sales display

KEY SKILLS

- Communication skills
- Customer service
- Teamwork and collaboration
- Interpersonal skills
- Problem-solving
- Willingness to learn
- Ability to work under pressure
- Time management

CERTIFICATIONS

None yet.

NYSC STATUS

Not yet commenced.

REFERENCES

Available upon request.